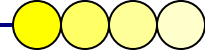




Lake County Housing Authority
33928 North U.S. Highway 45
Grayslake, IL 60030



Lake County Housing Authority has an immediate opening for a:

CUSTODIAN

SUMMARY:

The Custodian performs maintenance, grounds care and custodial duties as assigned. This is an entry-level position in the Maintenance Department. The Custodian is responsible to dress for any weather conditions.

MAIN RESPONSIBILITIES INCLUDE:

- Cleaning LCHA offices, including restrooms, on a daily basis.
- Cleaning out vacant units.
- Performing routine office maintenance tasks including minor repairs, painting, hanging items on the wall, assembling office furniture, etc.
- Providing outside maintenance including mowing, edging, trimming, raking and debris pick-up, reseeding, fertilizing, and snow removal/salting.
- Installing and repairing curbing, pavement and sidewalks, providing labor support to other maintenance mechanics and any other tasks as assigned.

REQUIREMENTS:

- High school diploma or GED required.
- Knowledge of cleaning materials, equipment and methods commonly employed in the custodial care and cleaning of buildings, facilities and equipment.
- Knowledge of general grounds care procedures and maintenance.
- Ability to exercise care in the use of materials, equipment and tools.
- Ability to follow oral and written instructions.
- Ability to perform tasks requiring moderately heavy manual work.
- Ability to establish and maintain effective working relationships with other employees, residents and the public.
- One year of working experience in the care and maintenance of buildings and/or grounds; or an equivalent combination of technical training and experiences to meet the required knowledge, skills and abilities.
- Must have a valid vehicle operator's license in his/her state of residency.
- Must be bondable.
- Must be in good health and physical condition, physically able for lifting, climbing, stooping, standing, carrying, loading, unloading, moving large items and other related physical activities common to maintenance work.

Please send resumes to:
Lake County Housing Authority - Human Resources
33928 North US Highway 45
Grayslake, IL 60030
recruitment@lakecountyha.org
FAX: 847-223-7910
No phone calls please

Lake County Housing Authority is an Equal Opportunity Employer.