

The Regular Board Meeting of the Commissioners of the Housing Authority of the County of Lake, Illinois, was held February 18, 2016, at Kuester Manor, 310 Osage, Wauconda, IL 60084.

Present: (Physically present unless noted otherwise.)
Patrick Bruno, Chairman
Ellen Rumoro, Vice Chairman
Dawn Abernathy, Commissioner
H. Lee Jordan, Jr., Commissioner
Judy Martini, Commissioner
Curtis Robinson, Commissioner

Absent: Sylvia Valadez, Commissioner

Others Present: David A. Northern, Sr., Executive Director/CEO
Tiffany A. Gonzalez, Deputy Director
Khadija Darr, Interim Director of Finance
Joyce Mason, Human Resources & Public Relations Manager
Valerie Rogers, Administrative Secretary
Brian Grach, Authority Attorney
James Simmons, Lake County Deputy Sheriff

ROLL CALL

Noting that a quorum of Commissioners was present, Chairman Bruno called the meeting to order at 12:47 p.m. Roll call was taken and the following Commissioners were present: Abernathy, Jordan, Martini, Robinson, Rumoro, Bruno. Absent: Valadez.

Posting of the agenda complied with the requirements of the Open Meetings Act (5 ILCS 120/2.02(a)). The notice of the rescheduled date and the agenda were posted prior to 12:30 p.m. on Tuesday, February 16, 2016 at; the Central Office, 33928 North US Highway 45, Grayslake, IL 60030, at Kuester Manor, 310 Osage, Wauconda, IL 60084 and on the Lake County Housing Authority website, www.lakecountyha.org.

PUBLIC COMMENT

Chairman Bruno opened the floor for public comment. No one requested to be heard.

MINUTES – January 28, 2016 REGULAR MEETING

MINUTES - January 28, 2016 EXECUTIVE SESSION – Personnel Issues,
Pending & Probable Litigation, Real Estate Transactions

After discussion, Ms. Rumoro moved, seconded by Pastor Jordan, to approve the minutes of the January 28, 2016 Regular Meeting and Executive Session-Personnel Issues, Pending & Probable Litigation, Real Estate Transactions. The majority of the Board voted in favor of the motion. Motion Carries.

FINANCE CHAIRMAN'S REPORT

The Board of Commissioners of Lake County Housing Authority requests that all bills are paid in a manner appropriate to avoid late fees. In addition, to facilitate a smooth, responsible financial operation the Board acknowledges disbursements may be made prior to the regular scheduled monthly Board

meeting. The Finance Chairman will conduct a review of the bills and provide a recommendation to the Board.

The list of bills and financial report by Director of Finance Khadija Darr were provided.
(See Exhibits 01, 02, 03)

After discussion Ms. Rumoro moved, seconded by Pastor Jordan to approve the List of Bills as presented.

The Board voted as follows: Ayes: Abernathy, Jordan, Martini, Robinson, Rumoro, Bruno. Absent and Not Voting: Valadez. Motion Carries.

REPORTS

Without formal action the consensus of the Board was to proceed with the following as reported.

Mr. Northern submitted the following reports:

Public Housing Program, Resident Services

By Deputy Director, Tiffany A. Gonzalez. (See Exhibit 04)

FUP, FSS, Housing Counseling

By Director of Housing Choice Voucher Intake, Yolanda Lynn. (See Exhibit 05)

Housing Choice Voucher Program

By Director of Voucher Management, Corinne Jordan. (See Exhibit 06)

LCHA Rentals, Maintenance, Procurement, Capital Improvements

By Director of Capital Improvements, Keon Jackson. (See Exhibit 07)

Paybacks & Complaints

By Income/Security Investigator, Renee Prior. (See Exhibit 08)

Human Resources & Public Relations Manager

By Human Resources & Public Relations Manager, Joyce Mason (See Exhibit 09)

FOIA, OMA, Staff Training

By Administrative Secretary, FOIA & OMA Officer, Valerie Rogers. (See Exhibit 10)

Other Matters

1. Mr. Northern announced the January 2016 *Employee of the Month*, Jody Jewell, Administrative Assistant in the Housing Choice Voucher program. Jody received a commemorative certificate, T-shirt, pin and \$25.00 gift certificate.
2. Mr. Northern reported on Monday, 2/8/16 LCHA delivered donations of bottled water to the Flint Michigan Housing Commission. Over 25,000 lbs. and 1,000 cases were collected and transported. Armour Movers generously donated the use of a truck and the owner (and our driver) was Kenneth Sphinx. We are very grateful for their unselfish kindness.

Despite adverse traveling conditions and miscellaneous equipment failures, the venture was

completely gratifying. The Housing Commission was desperately low on supplies and greatly appreciative of the contribution.

3. Mr. Northern said YouthBuild Lake County held a *Mentoring Event: Black History Event & Luncheon* in celebration of black history month for their students on 2/12/16 where he was honored to have been invited to speak. He was also recognized for *Dedication to Empowering Youth*. He stated he spoke of accomplishments, perseverance and the desire to better your community. (See Exhibit 11)
4. Mr. Northern relayed the FSS staff has been diligently working on the 2016 3rd Annual Black Tie Gala. The details to date are as follows:
 - 3rd Annual Black Tie Gala
 - Friday, June 17, 2016
 - 6:00 p.m. until 11:30 p.m.
 - Doubletree in Mundelein
 - Keynote Speaker is James T. Alfred

5. Mr. Northern explained the PHA Plan is a comprehensive guide to public housing agency (PHA) policies, programs, operations, and strategies for meeting local housing needs and goals. There are two parts to the PHA Plan: the 5-Year Plan, which each PHA submits to HUD once every 5th PHA fiscal year, and the Annual Plan, which is submitted to HUD every year by non-qualified agencies.

The Board has expressed a desire for a better understanding and deeper involvement in LCHA's PHA Plan. As we are ready to begin the PHA Plan process for FY 2017 Mr. Northern invited the Commissioners to join the planning committee.

Mr. Northern provided the Board with LCHA's PHA Plan Time Line and the following links to LCHA's current plans (posted on our website) as well as a link to HUD's PHA Plan process.

[Public Housing Admissions & Continued Occupancy Plan](#)

[Housing Choice Voucher Administrative Plan](#)

[LCHA 5-Year & Annual Plan](#)

http://portal.hud.gov/hudportal/HUD?src=/program_offices/public_indian_housing/pha

Mr. Northern stated he looked forward to their collaboration and insight. (See Exhibit 12)

6. Mr. Northern recounted in June 2015 the Lake County Health Department invited LCHA to participate in the Local Public Health System Assessment (LPHSA). Every three years, the Health Department and its partners conduct this assessment to identify the resources, strengths and challenges affecting those organizations involved in the health and wellness of Lake County residents. Deputy Director Tiffany A. Gonzalez attended on our behalf.

This year Live Well Lake County requested for an LCHA staff member join the steering committee as someone who knows about one of the social determinates of health which is housing. LCHA is happy to share our knowledge and be involved in this process. Deputy Director Tiffany A. Gonzalez will represent LCHA and be giving reports. (See Exhibit 13)

7. Mr. Northern stated President Obama released his final FY 2017 budget proposal on 2/9/16, focusing on mandatory investments in ending homelessness, expanding the mobility of families to access decent housing in safe neighborhoods, and transforming communities. (See Exhibit 14)
8. Mr. Northern reported LCHA was extended an invitation to serve as a member of the Advocate Condell Medical Center Community Health Council. This Council is advisory in nature and meets four times per year. The role of the Council is to help Condell Medical Center establish health priorities, based on the results of the Community Health Needs Assessment that they are required to complete every three years, as part of our not-for-profit IRS requirements. HR/PR Manager Joyce Mason will be participating on behalf of the agency. (See Exhibit 15)
9. Mr. Northern said the Office of Public and Indian Housing (PIH) released the Capital Fund Program (CFP) grant awards for formula grants for Federal Fiscal Year (FFY) 2016:

Capital Fund Budget for 2016	\$859,001.00
High Performer Bonus for 2016.....	\$22,386.84
Total	\$881,387.84

10. Mr. Northern explained LCHA created a survey to request feedback from all PH residents as to the overall services of LCHA and to activities and outings residents would like to participate in at their specific site. The surveys have been tabulated and Deputy Director Tiffany A. Gonzalez provided the favorable results. As promised, one contributor's name was drawn for the \$100 gift card. (See Exhibit 16)
11. Mr. Northern stated LCHA received notice of the preliminary closeout of our FY 2014 FSS grant. It is subject to the approval of verification in our next fiscal audit. (See Exhibit 17)
12. LCHA has worked to create a partnership with the Lake County Clerk's Office for the upcoming election. Beach Haven Towers in Round Lake Beach will be serving as a polling location.
13. Mr. Northern circulated the Certificate of Recognition presented by HUD for achieving the 2015 Housing Choice Voucher Program High Performer. (See Exhibit 18)
14. Mr. Northern said he spoke at monthly meeting of the U.S. Minority Contractor Association on 2/18/26 held at CLC. The meeting was open to the public and was attended by CLC officials and local government representatives as well as association members and other Lake County businesses.
15. Mr. Northern distributed copies of the Lake County Housing Authority 2015 Annual Report completed by HR/PR Manager Joyce Mason. (See Exhibit 19)
15. Mr. Northern announced an Open House for all contractors and companies who may be interested in working on the Marion Jones Redevelopment Project. It will be held on March 8th and 15th 22nd, 2016 at the Foss Park District office in North Chicago. (See Exhibit 20)
16. Mr. Northern reported he met with the ElderCARE organization of Waukegan. ElderCARE's mission is to help adults ages 65+ remain as healthy and independent as possible. ElderCARE provides free services to older adults in Northern Lake County, Illinois such as door to door

medical transportation, shopping trips and friendly home Visits. Mr. Northern promoted the meeting in hopes of coordinating services to eliminate duplicative efforts.

17. The Lake County Consortium – comprised of the City of Waukegan, the City of North Chicago and Lake County – will be submitting a combined Annual Action Plan to the U.S. Department of Housing and Urban Development (HUD). The Annual Action Plan will guide the allocation and expenditure of funds available for the 2016 program year. The Consortium has requested our input as a recognized stakeholder.

OLD BUSINESS

Marion Jones

LCHA project staff and the development team continue to work with the city of North Chicago and the North Chicago Park District on park, design and engineering plans.

LCHA and The Benoit Group are in the process of securing final funding for the project. Plans are also being finalized for contractor and workforce informational meetings which will be held to give local labor details on upcoming opportunities to be a part of the project.

LCHA remains committed to meeting our goals to include MBE and WBE companies and Section 3 qualified individuals in this project. Section 3 staff have been heavily involved in the project to date.

LCHA staff continues to check in with relocated residents to ensure their smooth adjustment in their new homes and reaches out to local supportive agencies to help allocate services when needed.

The chart below provides an update of the overall estimated project schedule.

Financial Closing	April 2016
Construction Start	May 2016
Construction Complete	December 2017
Re-Occupancy Start	January 2018
Full Occupancy	June 2018
Stabilization	December 2018

NEW BUSINESS

Authorization to Reschedule Board of Commissioners Meeting to March 24, 2016

Mr. Northern said the Regular Board of Commissioners Meeting scheduled for Thursday, March 17, 2016 is being proposed to be rescheduled to Thursday, March 24, 2016 at 12:30 p.m. to be held in the Central Office Community Room, 33928 North US Highway 45, Grayslake, IL. All appropriate notices and postings as required by the Open Meetings Act will be displayed.

After discussion, Ms. Rumoro introduced the following Resolution:

RESOLUTION NO. 2016-38

AUTHORIZATION TO RESCHEDULE REGULAR BOARD MEETING TO MARCH 24, 2016

After discussion Ms. Rumoro moved, seconded by Ms. Abernathy to reschedule the March 2016 Regular Board meeting from March 17, 2016 to March 24, 2016, keeping the same time and location.

Roll Call Vote:

Ayes:Abernathy, Jordan, Martini, Robinson, Rumoro, Bruno.

Nays:None

Absent:Valadez

Abstain:None

Motion:.....Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on February 18, 2016.

Patrick Bruno, Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

Approval of Amended & Restated Plan Document for The Lake County Housing Authority Retirement Plan to Include The Pension Protection Act Of 2006

Mr. Northern explained this document incorporates the required changes of The Pension Protection Act of 2006 (“PPA”) and prior legislation which IRS has approved.

IRS requires our document to be updated every 6 years regardless of when the document was adopted or last amended. The PPA document is similar in appearance but contains language updates required by legislative/regulatory updates. The IRS has reviewed and approved the language in the PPA document and requires the adoption of the PPA document by the signing and dating the PPA document.

After discussion, Ms. Rumoro introduced the following Resolution:

RESOLUTION 2016-39

APPROVAL OF AMENDED & RESTATED PLAN DOCUMENT

FOR THE LAKE COUNTY HOUSING AUTHORITY RETIREMENT PLAN

TO INCLUDE THE PENSION PROTECTION ACT OF 2006

WHEREAS, the Employer has maintained the Lake County Housing Authority Retirement Plan (“Plan”) since 6/1/1980 for the benefit of eligible employees; and

WHEREAS, the Employer has decided to restate the above-referenced Plan to comply with the requirements of the Pension Protection Act of 2006 (PPA), the Heroes Earnings Assistance and Relief Tax Act of 2008 (HEART Act), the Worker, Retiree, and Employer Recovery Act of 2008 (WRERA) and other applicable guidance; and

WHEREAS, the Employer wishes to appoint Reliance Trust Company as Trustee(s) of the Plan;

NOW, THEREFORE, BE IT RESOLVED that the Employer hereby adopts the Lake County Housing Authority Retirement Plan, a copy of which is attached hereto and incorporated herein by reference, as a complete restatement of the prior Plan, to be effective on 2/1/2016; and

BE IT FURTHER RESOLVED that the Employer is authorized to execute the restated Plan document and perform any other actions necessary to implement the adoption of the Plan restatement. The Employer may designate any other authorized person to perform the actions necessary to adopt the Plan restatement. A copy of the Plan shall be retained in the business office of the Employer; and

BE IT FURTHER RESOLVED that the Employer will act as administrator of the Plan and will be responsible for performing all actions necessary to carry out the administration of the Plan. The Employer may designate any other person or persons to perform the actions necessary to administer the Plan; and

BE IT FURTHER RESOLVED that Plan participants shall be provided with a summary of the Plan provisions within a reasonable period of time following the adoption of the Plan.

(See Exhibit 21)

After discussion Ms. Rumoro moved, seconded by Pastor Jordan to adopt Resolution 2016-39.

Roll Call Vote:

Ayes:Abernathy, Jordan, Martini, Robinson, Rumoro, Bruno.

Nays:None

Absent: Valadez

Abstain:None

Motion:.....Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on February 18, 2016.

Patrick Bruno, Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

Approval of Contributing Five (5) Additional Project Based Voucher to the Regional Housing Initiative

Mr. Northern stated LCHA joined the Regional Housing Initiative (RHI) in 2002 committing 19 of LCHA's project based vouchers (PBV) to the RHI pool. In 2009, 2012 and 2015 additional PBVs were committed bringing the combined total to 51. All 51 PBVs are currently being used through RHI in our jurisdiction and for the benefit of families in our community.

As the current RHI ledger shows LCHA has no available PBVs in the RHI pool we will not be considered for future developments. We are therefore, proposing to add an additional five (5) PBVs to the RHI pool to remain eligible for further opportunities.

After discussion, Ms. Martini introduced the following Resolution:

RESOLUTION 2016-40

**APPROVAL OF FIVE (5) ADDITIONAL PROJECT BASED VOUCHERS TO THE
REGIONAL HOUSING INITIATIVE**

WHEREAS the Lake County Housing Authority (LCHA) has joined with the Illinois Housing Development Authority (IHDA), the Metropolitan Planning Council (MPC) and eight regional housing authorities (Chicago, Cook, DuPage, Joliet, Lake, McHenry, Oak Park and Waukegan) to form the Regional Housing Initiative (RHI); and

WHEREAS on 2/21/2002 by Resolution 2002-24 LCHA approved a total of nineteen (19) project-based vouchers be contributed to the RHI pool for its initial year; and

WHEREAS the Board approved additional project-based vouchers as follows:

Resolution 2002-24 on 2/21/2002.....	Total 19
Minutes of 9/24/2009.....	Added One (1) Total 20
Resolution 2012-77 on 2/16/2012.....	Added Twenty (20)..... Total 40
Resolution 2015-92 on 6/18/2015.....	Added Eleven (11)..... Total 51

WHEREAS the purpose of RHI is to increase housing opportunities for low income families in the jurisdictions of the Housing Authorities by project-basing vouchers; and

WHEREAS, it has been found and determined that participating in the RHI increased housing opportunities for families on LCHA's waiting list and further the goals of economic de-concentration; and

WHEREAS Housing Authorities are permitted by statute, the ability to convert up to 20% of their budget authority for tenant-based assistant to project based vouchers; and

WHEREAS LCHA has not reached its 20% limit; and

WHEREAS through the RHI Intergovernmental Agreement, participating Housing Authorities may adjust the number of vouchers contributed; and

WHEREAS LCHA has determined that an additional contribution of five (5) project-based vouchers to the RHI pool will advance the goals of both RHI and LCHA;

NOW, THEREFORE BE IT RESOLVED, that the Lake County Housing Authority hereby allocates an additional five (5) project based vouchers to the RHI pool making the total LCHA voucher contribution equal fifty-six (56); and

BE IT FURTHER RESOLVED that the Executive Director/CEO is authorized and directed to execute an amended Intergovernmental Agreement and to approve and agree to any revision thereto.

After discussion Ms. Martini moved, seconded by Pastor Jordan to adopt Resolution 2016-40.

Roll Call Vote:

Ayes:Abernathy, Jordan, Martini, Robinson, Rumoro, Bruno.

Nays:None

Absent: Valadez

Abstain:None

Motion:.....Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on February 18, 2016.

Patrick Bruno, Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

Approval of LCHA Loan Commitment to TBG Marion Jones LP

Approval of LCHA Project Based Voucher Commitment to TBG Marion Jones LP (Marion Jones Redevelopment)

Approval of Option to Ground Lease to TBG Marion Jones LP

Attorney Grach stated Mr. Northern, along with consultant Cindi Herrera reviewed and discussed the three referenced documents. A discussion was held regarding the intent of the documents to show a commitment. Attorney Grach indicated the documents still required a number of contingencies before being ready for Board approval.

Bids

Operating Fund

1. Unit Turnaround – 12 Allen Street, Grayslake - AMP 4

After discussion, Ms. Martini introduced the following Resolution:

(See next page for Resolution.)

RESOLUTION NO. 2016-41

(OPERATING)

INFORMAL BID AWARD FOR PURCHASES OF

EQUIPMENT, MATERIALS, LABOR AND/OR SERVICES

UNIT TURNAROUND – 12 ALLEN, GRAYSLAKE – AMP 4

WHEREAS, it has been found and determined that the bids received and shown on the attached bid tabulation were informally solicited by telephone or in writing from at least three (3) suppliers or in the case of a sole source supplier the requisite certification has been made; and

WHEREAS, it has been determined that the following purchase and contract is in accordance with HUD Regulations; and

WHEREAS, the following contractor is determined not to be on the HUD Debarred Contractors list;

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Housing Authority of the County of Lake, Illinois, that the following bids are approved and the appropriate staff are authorized to issue a purchase order for said equipment, materials, labor and/or services.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>LOCATION</u>	<u>AMOUNT</u>
Bee Liner Lean	Unit Turnaround	12 Allen, Grayslake/AMP 4	\$3,316.00

(See Exhibit 22)

After discussion Ms. Martini moved, seconded by Ms. Abernathy to adopt Resolution 2016-41.

Roll Call Vote:

Ayes:Abernathy, Jordan, Martini, Robinson, Rumoro, Bruno.

Nays:None

Absent: Valadez

Abstain:None

Motion:.....Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on February 18, 2016.

Patrick Bruno, Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

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2. Staff Training/Public Housing Specialist – AMPs 2, 3, 4, 5

After discussion, Ms. Rumoro introduced the following Resolution:

(See next page for Resolution.)

RESOLUTION NO. 2016-42

(OPERATING)

INFORMAL BID AWARD FOR PURCHASES OF

EQUIPMENT, MATERIALS, LABOR AND/OR SERVICES

PUBLIC HOUSING SPECIALIST TRAINING – AMPS 2 & 3

WHEREAS, it has been found and determined that the bids received and shown on the attached bid tabulation were informally solicited by telephone or in writing from at least three (3) suppliers or in the case of a sole source supplier the requisite certification has been made; and

WHEREAS, it has been determined that the following purchase and contract is in accordance with HUD Regulations; and

WHEREAS, the following contractor is determined not to be on the HUD Debarred Contractors list;

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Housing Authority of the County of Lake, Illinois, that the following bids are approved and the appropriate staff are authorized to issue a purchase order for said equipment, materials, labor and/or services.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>LOCATION</u>	<u>AMOUNT</u>
Nan McKay	Public Housing Specialist Training, 10 Students	AMP 2 & AMP 3	\$10,000.00

(See Exhibit 23)

After discussion Ms. Rumoro moved, seconded by Pastor Jordan to adopt Resolution 2016-42.

Roll Call Vote:

Ayes:Abernathy, Jordan, Martini, Robinson, Rumoro, Bruno.

Nays:None

Absent: Valadez

Abstain:None

Motion:.....Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on February 18, 2016.

Patrick Bruno, Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

3. Staff Compensation Study, Review/Revise Job Descriptions & Evaluation Forms & Processes

After discussion, Mr. Robinson introduced the following Resolution:

(See next page for Resolution.)

RESOLUTION NO. 2016-43
(OPERATING)
INFORMAL BID AWARD FOR PURCHASES OF
EQUIPMENT, MATERIALS, LABOR AND/OR SERVICES
STAFF COMPENSATION STUDY, REVIEW/REVISE JOB DESCRIPTIONS &
EVALUATION FORMS & PROCESSES

WHEREAS, it has been found and determined that the bids received and shown on the attached bid tabulation were informally solicited by telephone or in writing from at least three (3) suppliers or in the case of a sole source supplier the requisite certification has been made; and

WHEREAS, it has been determined that the following purchase and contract is in accordance with HUD Regulations; and

WHEREAS, the following contractor is determined not to be on the HUD Debarred Contractors list;

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Housing Authority of the County of Lake, Illinois, that the following bids are approved and the appropriate staff are authorized to issue a purchase order for said equipment, materials, labor and/or services.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>LOCATION</u>	<u>AMOUNT</u>
AccuWage	Compensation Study	Agency Wide	\$9,572.00

(See Exhibit 24)

After discussion Mr. Robinson moved, seconded by Ms. Rumoro to adopt Resolution 2016-43.

Roll Call Vote:

Ayes:Abernathy, Jordan, Martini, Robinson, Rumoro, Bruno.

Nays:None

Absent:Valadez

Abstain:None

Motion:.....Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on February 18, 2016.

Patrick Bruno, Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

Executive Session – Personnel Matters, Pending & Probable Litigation, Real Estate Transactions

At 1:39 p.m. Ms. Martini moved, seconded by Ms. Rumoro, to go into Executive Session to discuss Personnel Matters, Pending & Probable Litigation, Real Estate Transactions. The Board voted as follows: Ayes: Abernathy, Jordan, Martini, Robinson, Rumoro, Bruno. Nays: None. Absent and Not Voting: Valadez. Motion Carries.

The Board returned to open session at 3:25 p.m. and roll call was taken. Present: Abernathy, Jordan, Martini, Robinson, Rumoro, Bruno. Absent: Valadez.

Approval of 2016 Salary & Bonus Schedule Excluding the ED/CEO

After discussion, Ms. Rumoro introduced the following Resolution:

RESOLUTION NO. 2016-44

APPROVAL OF 2016 SALARY & BONUS SCHEDULE

EXCLUDING THE EXECUTIVE DIRECTOR/CHIEF EXECUTIVE OFFICER

After discussion Ms. Rumoro moved, seconded by Pastor Jordan to approve the 2016 Salary & Bonus Schedule Excluding the Executive Director/Chief Executive Officer as presented.

(See Exhibit 25)

Roll Call Vote:

Ayes:Abernathy, Jordan, Martini, Robinson, Rumoro, Bruno.

Nays:None

Absent:Valadez

Abstain:None

Motion:.....Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on February 18, 2016.

Patrick Bruno, Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

Approval of 2016 Salary & Bonus for the Executive Director/Chief Executive Officer

After discussion, Ms. Abernathy introduced the following Resolution:

(See next page for Resolution.)

RESOLUTION NO. 2016-45

APPROVAL OF 2016 SALARY & BONUS

FOR THE EXECUTIVE DIRECTOR/CHIEF EXECUTIVE OFFICER

After discussion Ms. Abernathy moved, seconded by Ms. Martini to approve the 2016 Salary & Bonus for the Executive Director/Chief Executive Officer as a 2% increase in salary and a combined (1.5% + 1.0%) 2.5% bonus.

Roll Call Vote:

Ayes:Abernathy, Jordan, Martini, Robinson, Rumoro, Bruno.

Nays:None

Absent: Valadez

Abstain:None

Motion:.....Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on February 18, 2016.

Patrick Bruno, Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

ADJOURNMENT

There being no further business to come before the Board, Ms. Martini moved, seconded by Pastor Jordan to adjourn the meeting. The Board voted unanimously in favor of the motion. Motion Carries. Meeting adjourned at 3:27 p.m.

Patrick Bruno, Chairman

David A. Northern, Sr.
Secretary/Treasurer
Executive Director/Chief Executive Officer