

The Regular Board Meeting of the Commissioners of the Housing Authority of the County of Lake, Illinois, was held May 19, 2016, at Millview Manor, 801 Cunningham, Antioch, IL 60002.

Present: (Physically present unless noted otherwise.)
Ellen Rumoro, Vice Chairman
Dawn Abernathy, Commissioner
H. Lee Jordan, Jr., Commissioner
Judy Martini, Commissioner
Curtis Robinson, Commissioner

Absent: Patrick Bruno, Chairman
Sylvia Valadez, Commissioner

Others Present: David A. Northern, Sr., Executive Director/CEO
Tiffany A. Gonzalez, Deputy Director
Khadija Darr, Interim Director of Finance
Joyce Mason, Human
Valerie Rogers, Administrative Secretary
Brian Grach, Authority Attorney
Scott Pacholsky, Lake County Deputy Sheriff

ROLL CALL

Noting that a quorum of Commissioners was present, Vice Chairman Rumoro called the meeting to order at 12:34 p.m. Roll call was taken and the following Commissioners were present: Abernathy, Jordan, Martini, Robinson, Rumoro. Absent: Bruno, Valadez.

Posting of the agenda complied with the requirements of the Open Meetings Act (5 ILCS 120/2.02(a)). The notice of the rescheduled date and the agenda were posted prior to 12:30 p.m. on Tuesday, May 17, 2016 at; the Central Office, 33928 North US Highway 45, Grayslake, IL 60030, at Millview Manor, 801 Cunningham, Antioch, IL 60002 and on the Lake County Housing Authority website, www.lakecountyha.org.

PUBLIC COMMENT

Vice Chairman Rumoro opened the floor for public comment. No one requested to be heard.

MINUTES – April 21, 2016 REGULAR MEETING

MINUTES – April 21, 2016 EXECUTIVE SESSION – Personnel Issues,
Pending & Probable Litigation, Real Estate Transactions

After discussion, Mr. Robinson moved, seconded by Pastor Jordan, to approve the minutes of the April 21, 2016 Regular Meeting and Executive Session-Personnel Issues, Pending & Probable Litigation, Real Estate Transactions. The Board voted as follows: Ayes: Abernathy, Jordan, Martini, Robinson, Rumoro. Nays: None. Absent and Not Voting: Bruno, Valadez. Motion Carries.

FINANCE CHAIRMAN'S REPORT

The Board of Commissioners of Lake County Housing Authority requests that all bills are paid in a manner appropriate to avoid late fees. In addition, to facilitate a smooth, responsible financial operation the Board acknowledges disbursements may be made prior to the regular scheduled monthly Board

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meeting. The Finance Chairman will conduct a review of the bills and provide a recommendation to the Board.

The list of bills and financial report were provided by Director of Finance Khadija Darr. (See Exhibits 01, 02, 03)

After discussion, Mr. Robinson moved, seconded by Pastor Jordan to approve the List of Bills as presented. Prior to the vote on the motion a question was voiced in regards to a line item in the Additional Bills for Approval at May 19, 2016 Board Meeting as presented. The line item mentioned was:

<u>ADMIN/HCV/RENTALS</u>		
Diver, Grach, Quade & Maini	Expense-Legal/Accts Rec-AIM North LLC I & II	2,572.00

The question concerned the rightness of LCHA paying legal fees for AIM North NFP. It was noted AIM has its own resources and that a discussion had been held encouraging the establishment of an accounting system for AIM separate from LCHA. LCHA staff stated it planned to obtain the necessary software to record AIM's bookkeeping but had not yet done so.

The Board voted as follows on the motion made by Mr. Robinson and seconded by Pastor Jordan to approve the List of Bills as presented.

Ayes: Jordan, Robinson, Rumoro

Nays: Abernathy, Martini

Absent and Not Voting: Bruno, Valadez

Motion Carries.

After further discussion, Ms. Abernathy moved, seconded by Ms. Martini to amend the motion by removing the following line item and approve all other line items in the List of Bills as presented:

<u>ADMIN/HCV/RENTALS</u>		
Diver, Grach, Quade & Maini	Expense-Legal/Accts Rec-AIM North LLC I & II	2,572.00

The Board voted as follows:

Ayes: Abernathy, Martini, Robinson

Nays: Rumoro

Abstain: Jordan

Absent and Not Voting: Bruno, Valadez

Motion Carries.

Attorney Grach offered to verify the number of affirmative votes needed for the LCHA Board to approve a pending motion. The Board opted to continue with reports until Attorney Grach concluded his investigation.

REPORTS

Without formal action the consensus of the Board was to proceed with the following as reported.

Mr. Northern submitted the following reports:

Public Housing Program, Resident Services

By Deputy Director, Tiffany A. Gonzalez. (See Exhibit 04)

FUP, FSS, Housing Counseling, Resident Services

By Director of Housing Choice Voucher Intake, Yolanda Lynn. (See Exhibit 05)

Housing Choice Voucher Program

By Director of Voucher Management, Corinne Jordan. (See Exhibit 06)

LCHA Rentals, Maintenance, Procurement, Capital Improvements

By Director of Capital Improvements, Keon Jackson. (See Exhibit 07)

Paybacks & Complaints

By Income/Security Investigator, Renee Prior. (See Exhibit 08)

Human Resources & Public Relations Manager

By Human Resources & Public Relations Manager, Joyce Mason (See Exhibit 09)

FOIA, OMA, Staff Travel

By Executive Secretary, FOIA & OMA Officer, Valerie Rogers. (See Exhibit 10)

Other Matters

1. Mr. Northern thanked the Commissioners and staff for their added efforts in supporting this opportunity to acquaint the Board with Millview Manor in Antioch. He complimented Property Manager Aaron Broeski on his presentation.
2. Mr. Northern reported this year's Mother's Day celebration was hosted by Beach Haven Towers on Friday, May 6th. There were 32 residents present. Most of the food was catered by Mariano's, with the exception of hamburgers and hotdogs which were grilled by staff. The rest of the menu consisted of fried chicken, potato salad, pasta salad, coleslaw, cupcakes, cake and ice cream. The ladies each received flowers donated by Eldercare along with a carnation presented by Mr. Northern as they were leaving the event. The participants were also given the opportunity to have their photo taken and presented in a keepsake frame as a party favor. The luncheon began with a "TV Mom Trivia" handout as an ice breaker and to test everyone's memories. Mr. Northern arranged to have a Lake County Deputy present with his canine partner Duke, and they put on a performance enjoyed by all. Many thanks to everyone who helped make this event a success, especially Danita Ward, Renee Grinder, Clarence Lodge, Aaron Broeski, Alecia Boddie and Jackie Lynn from Eldercare. (See Exhibit 11)
3. Mr. Northern said he was proud to announce Senate Bill 517 was unanimously approved at committee on 5/5/16. It added Lake County, IL to Upper Illinois River Valley Development Authority. LCHA was instrumental in introducing this augmentation to the state legislatures. UIRVDA has issued over \$250,000,000 in bonds that have created over 2,800 jobs. UIRVDA now covers Bureau, Grundy, Kane, Kendall, Lake, LaSalle, Marshall, McHenry and Putnam Counties in Illinois. We received a thank you from them for our support. Mr. Northern provided an excerpt from the June 2015 Executive Director's report for additional information. (See Exhibit 12)
4. Mr. Northern reported Governor Bruce Rauner directed the Illinois Department of Human Rights (IDHR) to study and develop recommendations regarding best practices to prevent discrimination and promote diversity and inclusion in these areas:

- Employment, both public and private, including recruitment, retention, and promotion of state employees and in state contracting;
- Housing, including affordability, accessibility, segregation and homelessness;
- Public accommodations and provision of government services and benefits;
- Financial credit and access to financial services;
- Education, including achievement gaps based on race, ethnicity, or zip code;
- Criminal justice, especially as a barrier to economic independence; and
- Civic engagement.

Mr. Norther stated he was added as member of the working group on HOUSING, which is considering issues around fair housing, affordable housing and homelessness. (See Exhibit 13)

5. On April 25th, Mr. Northern said he was invited to join U.S. Department of Housing and Urban Development, Midwest Regional Administrator, Antonio R. Riley, U.S. Department of Justice, Assistant U.S. Attorney, Ron DeWald and Eugene Jones Jr., Chicago Housing Authority, Chief Executive Officer, among other key stakeholders at an event in honor of National Reentry Week at the Jane Addams Family Resource Center in Chicago.

The Obama Administration has taken major steps to make our criminal justice system fairer, more efficient, and more effective at reducing recidivism and helping formerly incarcerated individuals contribute to their communities. An important part of that commitment is preparing those who have paid their debt to society for substantive opportunities beyond the prison gates, and addressing obstacles to successful reentry that too many returning citizens encounter.

As part of this effort, the Department of Justice designated the week of April 24-30, 2016, as National Reentry Week. Leadership from across the Administration are traveling during National Reentry Week in support of these many events and are encouraging federal partners and grantees to work closely with stakeholders like federal defenders, legal aid providers, and other partners across the country to increase the impact of this effort.

6. Mr. Northern explained he spoke with Mayor Hill of Zion to further explore the logistics of the recently implemented inspection policy for rental units in Zion. We first began discussions a year ago. Many of our Housing Choice Voucher landlords have expressed concern and therefore, he has been proactive in learning the intricacies of the ruling. Mayor Hill has been receptive and we have plans for additional meetings.
7. In April stated he attended a Lake County Leadership Breakfast Meeting held by LEARN Charter School Network. LEARN Charter School Network is a high performing network of college preparatory, tuition-free public elementary and middle schools that serve Chicago and North Chicago children. LEARN is committed to providing underserved communities with a high-quality, college prep elementary education.

Since that time, LEARN Charter and North Chicago School District have agreed to increase the number of students accepted by 300-500. This will help attract families to the Marion Jones redevelopment.

8. Mr. Northern said he met with Howard Handler, Director of Government Affairs of the Illinois REALTORS Association. As a result, LCHA has planned for two training sessions inviting

Housing Choice Voucher landlords and realtors. The trainings are anticipated for some time in late July or in August.

9. Mr. Northern distributed the latest version of the Zion Ordinance Section 62-403, Chronic Nuisance Abatement. Basically Zion is trying to make property owners responsible for the behavior of their tenants or visitors. Page One shows which behaviors could warrant a violation. Three violations in a consecutive time frame of 180 days and the owner must propose a plan of action to abate the problems. The owner can incur fines of \$500 a day. The city can red tag it for 30 to 180 days. Worse case – the city “secures” the property against use or occupancy. After an owner has been sent three notices, the city will forward such notice to LCHA also for “our information”. (See Exhibit 14)
10. On Tuesday May 10, 2016, Deputy Director Tiffany A. Gonzalez attended an “On the Table” discussion hosted by the Miller Foundation. The Miller Foundation focuses on an emergency fund that brings timely assistance to people when money is needed most. In collaborating with organizations working directly with low-income families, it is their belief that even a modest one-time grant truly can make a sizable difference in helping people sustain self-sufficiency. There were approximately 15-20 people in attendance from an array of social service agencies, landlords, banks and legal aid attorneys. The purpose of the meeting was to discuss real cases that the Miller Foundation has assisted and to determine if there were any actions that could have been taken by the current systems (Housing Authorities, Banks, Utility companies and etc.) or needed system changes to prevent the family from the emergency.
11. Mr. Northern reported LCHA submitted the final Voluntary Compliance Agreement report to HUD showing substantial completion of requirements along with the required certifications.
12. Mr. Northern read a *Thank-You* note from a program participant voluntarily relinquishing her Housing Choice Voucher. She expounded on her gratitude for the assistance and the kindness of the staff.
13. Mr. Northern distributed the CHOICES booklet that will be provided to participants during their Briefing Session. CHOICES encourages participants to lease up in areas that promote self-sufficiency and have deconcentrated areas of subsidized housing and poverty. (See Exhibit 15)
14. Mr. Northern reported the Gala is progressing well. Seating has been reserved for over 100 people and donations continue to be received.

OLD BUSINESS

Marion Jones

Mr. Northern said he anticipates the financing to be finalized soon. He stated LCHA is organizing a Ground Breaking ceremony and will advise the Board of the details shortly.

The Marion Jones Redevelopment project is now to be called Brookstone at Cole Park and Regency at Cole Park.

Lake County Housing Authority Board of Commissioners and David A. Northern Sr., Executive Director/CEO, is pleased to provide you with a special update of the Marion Jones Redevelopment project (Now to be called Brookstone at Cole Park and Regency at Cole Park).

An Open House will be held on **Tuesday, June 7, 2016** from 5:00-7:00 pm at the Foss Park District in North Chicago. This Open House will provide interested parties with the opportunity to meet LCHA leadership and representatives from Carlson Construction, the General Contractor, and learn more about subcontracting opportunities. (See Exhibit 16)

LCHA staff continues to check in with relocated residents to ensure their smooth adjustment in their new homes and reaches out to local supportive agencies to help allocate services when needed.

The chart below provides an update of the overall estimated project schedule.

Financial Closing	June 2016
Construction Start	July 2016
Construction Complete	December 2017
Re-Occupancy Start	January 2018
Full Occupancy	June 2018
Stabilization	December 2018

FINANCE CHAIRMAN’S REPORT (continued)

Regarding the number of affirmative votes needed for the LCHA Board to approve a pending motion, Attorney Grach verbalized the following:

BY-LAWS OF THE HOUSING AUTHORITY OF THE COUNTY OF LAKE, ILLINOIS

ARTICLE III – MEETINGS

SECTION 4. QUORUM The powers of the Authority shall be vested in the Commissioners thereof in office from time to time. Four (4) Commissioners shall constitute a quorum for the purpose of conducting its business and exercising its powers and for all other purposes, but a smaller number may adjourn from time to time until a quorum is obtained. The act of a majority of the Commissioners present at a meeting at which a quorum is present shall be the act of the Board of Commissioners.

After discussion, Pastor Jordan moved, seconded by Mr. Robinson to revoke the approval of the List of Bills as presented. The Board voted as follows:

- Ayes: Jordan, Robinson, Rumoro
- Nays: Abernathy, Martini
- Absent and Not Voting: Bruno, Valadez
- Motion Carries.

A discussion arose concerning AIM North Directors, LCHA Commissioners and a possible conflict of interest. A question was also raised as to the remaining debt owed to LCHA by AIM. Mr. Northern said an accounting would be prepared and provided.

After further discussion, Pastor Jordan moved, seconded by Mr. Robinson to reconsider the prior votes regarding Approval of the List of Bills as Presented and the Amendment to Approval of the List of Bills as Presented. The Board voted as follows:

- Ayes: Jordan, Robinson, Rumoro
- Nays: Abernathy, Martini
- Absent and Not Voting: Bruno, Valadez

Motion Carries.

Pastor Jordan then moved, seconded by Mr. Robinson to approve the List of Bills as presented. The Board voted as follows:

Ayes: Jordan, Robinson, Rumoro

Nays: Abernathy, Martini

Absent and Not Voting: Bruno, Valadez

Motion Carries.

NEW BUSINESS

Reaffirmation of the Agreement with YouthBuild Lake County for the WIOA Funded Youth Career Pathways Program

Mr. Northern explained President Barack Obama signed the Workforce Innovation and Opportunity Act (WIOA) into law on July 22, 2014. WIOA is designed to help job seekers access employment, education, training, and support services to succeed in the labor market and to match employers with the skilled workers they need to compete in the global economy. WIOA also authorizes programs for specific vulnerable populations, including the Job Corps, YouthBuild, Indian and Native Americans, and Migrant and Seasonal Farmworker programs as well as evaluation and multistate projects administered by DOL.

He stated LCHA is supporting this effort by partnering with YouthBuild Lake County. (See Exhibit 17)

After discussion, Ms. Martini introduced the following Resolution:

(See next page for Resolution.)

RESOLUTION NO. 2016-63

REAFFIRMATION OF THE AGREEMENT WITH YOUTHBUILD LAKE COUNTY

FOR THE WIOA FUNDED YOUTH CAREER PATHWAYS PROGRAM

After discussion Ms. Martini moved, seconded by Ms. Abernathy to Reaffirm the Agreement with YouthBuild Lake County for the WIOA Funded Youth Career Pathways Program as presented.

(See Exhibit 18)

Roll Call Vote:

Ayes:Abernathy, Jordan, Martini, Robinson, Rumoro.

Nays:None

Absent:Bruno, Valadez

Abstain:None

Motion:.....Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on May 19, 2016.

Ellen Rumoro, Vice Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

Bids

Operating Fund

1. Vehicle Lease – 2016 Jeep – All AMPs

After discussion, Ms. Martini introduced the following Resolution:

(See next page for Resolution.)

RESOLUTION NO. 2016-64

(OPERATING)

INFORMAL BID AWARD FOR PURCHASES OF

EQUIPMENT, MATERIALS, LABOR AND/OR SERVICES

VEHICLE LEASE – 2016 JEEP – ALL AMPS

WHEREAS, it has been found and determined that the bids received and shown on the attached bid tabulation were informally solicited by telephone or in writing from at least three (3) suppliers or in the case of a sole source supplier the requisite certification has been made; and

WHEREAS, it has been determined that the following purchase and contract is in accordance with HUD Regulations; and

WHEREAS, the following contractor is determined not to be on the HUD Debarred Contractors list;

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Housing Authority of the County of Lake, Illinois, that the following bids are approved and the appropriate staff are authorized to issue a purchase order for said equipment, materials, labor and/or services.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>LOCATION</u>	<u>AMOUNT</u>
Fields CJD	Vehicle Lease	All AMPS	Zero Down Payment \$242.00/Month

(See Exhibit 19)

After discussion Ms. Martini moved, seconded by Ms. Abernathy to adopt Resolution 2016-64.

Roll Call Vote:

Ayes:Abernathy, Jordan, Martini, Robinson, Rumoro

Nays:None

Absent:Bruno, Valadez

Abstain:None

Motion:.....Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on May 19, 2016.

Ellen Rumoro, Vice Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

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2. Unit Turnaround – 1525 27th Street, Unit 402, Zion – AMP 2

After discussion, Ms. Martini introduced the following Resolution:

(See next page for Resolution.)

RESOLUTION NO. 2016-65

(OPERATING)

INFORMAL BID AWARD FOR PURCHASES OF

EQUIPMENT, MATERIALS, LABOR AND/OR SERVICES

UNIT TURNAROUND – 1525 27TH STREET, UNIT 402, ZION – AMP 2

WHEREAS, it has been found and determined that the bids received and shown on the attached bid tabulation were informally solicited by telephone or in writing from at least three (3) suppliers or in the case of a sole source supplier the requisite certification has been made; and

WHEREAS, it has been determined that the following purchase and contract is in accordance with HUD Regulations; and

WHEREAS, the following contractor is determined not to be on the HUD Debarred Contractors list;

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Housing Authority of the County of Lake, Illinois, that the following bids are approved and the appropriate staff are authorized to issue a purchase order for said equipment, materials, labor and/or services.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>LOCATION</u>	<u>AMOUNT</u>
Chaser Construction	Unit Turnaround	1525 27 th Street, Unit 402 Zion/AMP 2	Not To Exceed \$10,310.00

(See Exhibit 20)

After discussion Ms. Martini moved, seconded by Ms. Abernathy to adopt Resolution 2016-65.

Roll Call Vote:

Ayes:Abernathy, Jordan, Martini, Robinson, Rumoro

Nays:None

Absent:Bruno, Valadez

Abstain:None

Motion:.....Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on May 19, 2016.

Ellen Rumoro, Vice Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

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3. Unit Turnaround – 237 Midway, Mundelein – AMP 4

After discussion, Ms. Martini introduced the following Resolution:

(See next page for Resolution.)

RESOLUTION NO. 2016-66

(OPERATING)

INFORMAL BID AWARD FOR PURCHASES OF

EQUIPMENT, MATERIALS, LABOR AND/OR SERVICES

UNIT TURNAROUND – 237 MIDWAY, MUNDELEIN – AMP 4

WHEREAS, it has been found and determined that the bids received and shown on the attached bid tabulation were informally solicited by telephone or in writing from at least three (3) suppliers or in the case of a sole source supplier the requisite certification has been made; and

WHEREAS, it has been determined that the following purchase and contract is in accordance with HUD Regulations; and

WHEREAS, the following contractor is determined not to be on the HUD Debarred Contractors list;

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Housing Authority of the County of Lake, Illinois, that the following bids are approved and the appropriate staff are authorized to issue a purchase order for said equipment, materials, labor and/or services.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>LOCATION</u>	<u>AMOUNT</u>
Chaser Construction	Unit Turnaround	237 Midway, Mundelein/AMP 4	\$12,895.00

(See Exhibit 21)

After discussion Ms. Martini moved, seconded by Ms. Abernathy to adopt Resolution 2016-66.

Roll Call Vote:

Ayes:Abernathy, Jordan, Martini, Robinson, Rumoro

Nays:None

Absent:Bruno, Valadez

Abstain:None

Motion:.....Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on May 19, 2016.

Ellen Rumoro, Vice Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

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4. Unit Turnaround – 34835 Oakwood, Waukegan – AMP 4

After discussion, Ms. Martini introduced the following Resolution:

(See next page for Resolution.)

RESOLUTION NO. 2016-67

(OPERATING)

INFORMAL BID AWARD FOR PURCHASES OF

EQUIPMENT, MATERIALS, LABOR AND/OR SERVICES

UNIT TURNAROUND – 34835 OAKWOOD, WAUKEGAN – AMP 4

WHEREAS, it has been found and determined that the bids received and shown on the attached bid tabulation were informally solicited by telephone or in writing from at least three (3) suppliers or in the case of a sole source supplier the requisite certification has been made; and

WHEREAS, it has been determined that the following purchase and contract is in accordance with HUD Regulations; and

WHEREAS, the following contractor is determined not to be on the HUD Debarred Contractors list;

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Housing Authority of the County of Lake, Illinois, that the following bids are approved and the appropriate staff are authorized to issue a purchase order for said equipment, materials, labor and/or services.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>LOCATION</u>	<u>AMOUNT</u>
Chaser Construction	Unit Turnaround	34835 Oakwood, Waukegan/AMP 4	\$9,540.00

(See Exhibit 22)

After discussion Ms. Martini moved, seconded by Ms. Abernathy to adopt Resolution 2016-67.

Roll Call Vote:

Ayes:Abernathy, Jordan, Martini, Robinson, Rumoro

Nays:None

Absent:Bruno, Valadez

Abstain:None

Motion:.....Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on May 19, 2016.

Ellen Rumoro, Vice Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

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5. Unit Repairs – 23524 Garden Lane, Lake Zurich - AMP 5

After discussion, Ms. Martini introduced the following Resolution:

(See next page for Resolution.)

RESOLUTION NO. 2016-68

(OPERATING)

INFORMAL BID AWARD FOR PURCHASES OF

EQUIPMENT, MATERIALS, LABOR AND/OR SERVICES

UNIT REPAIRS – 23524 GARDEN LANE, LAKE ZURICH – AMP 5

WHEREAS, it has been found and determined that the bids received and shown on the attached bid tabulation were informally solicited by telephone or in writing from at least three (3) suppliers or in the case of a sole source supplier the requisite certification has been made; and

WHEREAS, it has been determined that the following purchase and contract is in accordance with HUD Regulations; and

WHEREAS, the following contractor is determined not to be on the HUD Debarred Contractors list;

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Housing Authority of the County of Lake, Illinois, that the following bids are approved and the appropriate staff are authorized to issue a purchase order for said equipment, materials, labor and/or services.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>LOCATION</u>	<u>AMOUNT</u>
J & J Property Investments	Unit Repairs	23524 Garden Lane, Lake Zurich/AMP 5	\$6,160.00

(See Exhibit 23)

After discussion Ms. Martini moved, seconded by Ms. Abernathy to adopt Resolution 2016-68.

Roll Call Vote:

Ayes:Abernathy, Jordan, Martini, Robinson, Rumoro

Nays:None

Absent:Bruno, Valadez

Abstain:None

Motion:.....Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on May 19, 2016.

Ellen Rumoro, Vice Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

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6. Wi-Fi – AMPs 2 & 3 and VOIP Telephone Integration

After discussion, Ms. Martini introduced the following Resolution:

(See next page for Resolution.)

RESOLUTION NO. 2016-69

(OPERATING)

INFORMAL BID AWARD FOR PURCHASES OF

EQUIPMENT, MATERIALS, LABOR AND/OR SERVICES

WI-FI – AMPS 2 & 3 AND VOIP TELEPHONE INTEGRATION

WHEREAS, it has been found and determined that the bids received and shown on the attached bid tabulation were informally solicited by telephone or in writing from at least three (3) suppliers or in the case of a sole source supplier the requisite certification has been made; and

WHEREAS, it has been determined that the following purchase and contract is in accordance with HUD Regulations; and

WHEREAS, the following contractor is determined not to be on the HUD Debarred Contractors list;

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Housing Authority of the County of Lake, Illinois, that the following bids are approved and the appropriate staff are authorized to issue a purchase order for said equipment, materials, labor and/or services.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>LOCATION</u>	<u>AMOUNT</u>
Allied Telecom	Wi-Fi Access & VOIP Telephone Integration	Wi-Fi AMPS 2 & 3, Telephone Agency Wide	\$26,799.32

(See Exhibit 24)

After discussion Ms. Martini moved, seconded by Ms. Abernathy to adopt Resolution 2016-69.

Roll Call Vote:

Ayes:Abernathy, Jordan, Martini, Robinson, Rumoro

Nays:None

Absent:Bruno, Valadez

Abstain:None

Motion:.....Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on May 19, 2016.

Ellen Rumoro, Vice Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

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7. Fire Alarm & Panel Testing – CO, AMPs 2 & 3

After discussion, Ms. Martini introduced the following Resolution:

(See next page for Resolution.)

RESOLUTION NO. 2016-70

(OPERATING)

INFORMAL BID AWARD FOR PURCHASES OF

EQUIPMENT, MATERIALS, LABOR AND/OR SERVICES

FIRE ALARM & PANEL TESTING – CO, AMPS 2 & 3

WHEREAS, it has been found and determined that the bids received and shown on the attached bid tabulation were informally solicited by telephone or in writing from at least three (3) suppliers or in the case of a sole source supplier the requisite certification has been made; and

WHEREAS, it has been determined that the following purchase and contract is in accordance with HUD Regulations; and

WHEREAS, the following contractor is determined not to be on the HUD Debarred Contractors list;

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Housing Authority of the County of Lake, Illinois, that the following bids are approved and the appropriate staff are authorized to issue a purchase order for said equipment, materials, labor and/or services.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>LOCATION</u>	<u>AMOUNT</u>
US Fire Protection	Fire Alarm & Panel Test plus As Needed Service	Central Office, AMP 2 & 3	\$3,456.00 plus \$157.50/Hour

(See Exhibit 25)

After discussion Ms. Martini moved, seconded by Ms. Abernathy to adopt Resolution 2016-70.

Roll Call Vote:

Ayes:Abernathy, Jordan, Martini, Robinson, Rumoro

Nays:None

Absent:Bruno, Valadez

Abstain:None

Motion:.....Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on May 19, 2016.

Ellen Rumoro, Vice Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

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8. Vent Cleaning – Beach Haven Towers, Round Lake Beach – AMP 3

After discussion, Ms. Martini introduced the following Resolution:

(See next page for Resolution.)

RESOLUTION NO. 2016-71

(OPERATING)

INFORMAL BID AWARD FOR PURCHASES OF

EQUIPMENT, MATERIALS, LABOR AND/OR SERVICES

VENT CLEANING – BEACH HAVEN TOWERS, ROUND LAKE BEACH – AMP 3

WHEREAS, it has been found and determined that the bids received and shown on the attached bid tabulation were informally solicited by telephone or in writing from at least three (3) suppliers or in the case of a sole source supplier the requisite certification has been made; and

WHEREAS, it has been determined that the following purchase and contract is in accordance with HUD Regulations; and

WHEREAS, the following contractor is determined not to be on the HUD Debarred Contractors list;

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Housing Authority of the County of Lake, Illinois, that the following bids are approved and the appropriate staff are authorized to issue a purchase order for said equipment, materials, labor and/or services.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>LOCATION</u>	<u>AMOUNT</u>
ServPro Libertyville	Vent Cleaning	Beach Haven Towers, RLB/AMP 3	\$15,287.57

(See Exhibit 26)

After discussion Ms. Martini moved, seconded by Ms. Abernathy to adopt Resolution 2016-71.

Roll Call Vote:

Ayes:Abernathy, Jordan, Martini, Robinson, Rumoro

Nays:None

Absent:Bruno, Valadez

Abstain:None

Motion:.....Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on May 19, 2016.

Ellen Rumoro, Vice Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

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9. Desks (2) – Beach Haven Towers Office, Round Lake Beach – AMP 3

After discussion, Ms. Martini introduced the following Resolution:

(See next page for Resolution.)

RESOLUTION NO. 2016-72

(OPERATING)

INFORMAL BID AWARD FOR PURCHASES OF

EQUIPMENT, MATERIALS, LABOR AND/OR SERVICES

DESKS (2) – BEACH HAVEN TOWERS, ROUND LAKE BEACH – AMP 3

WHEREAS, it has been found and determined that the bids received and shown on the attached bid tabulation were informally solicited by telephone or in writing from at least three (3) suppliers or in the case of a sole source supplier the requisite certification has been made; and

WHEREAS, it has been determined that the following purchase and contract is in accordance with HUD Regulations; and

WHEREAS, the following contractor is determined not to be on the HUD Debarred Contractors list;

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Housing Authority of the County of Lake, Illinois, that the following bids are approved and the appropriate staff are authorized to issue a purchase order for said equipment, materials, labor and/or services.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>LOCATION</u>	<u>AMOUNT</u>
Office Sight	Desks (2) – Office	Beach Haven Towers, RLB/AMP 3	\$1,430.77

(See Exhibit 27)

After discussion Ms. Martini moved, seconded by Ms. Abernathy to adopt Resolution 2016-72.

Roll Call Vote:

Ayes:Abernathy, Jordan, Martini, Robinson, Rumoro

Nays:None

Absent:Bruno, Valadez

Abstain:None

Motion:.....Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on May 19, 2016.

Ellen Rumoro, Vice Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

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10. Picnic Tables (2) Accessible – Orchard Manor, Antioch – AMP 3

After discussion, Ms. Martini introduced the following Resolution:

(See next page for Resolution.)

RESOLUTION NO. 2016-73

(OPERATING)

INFORMAL BID AWARD FOR PURCHASES OF

EQUIPMENT, MATERIALS, LABOR AND/OR SERVICES

PICNIC TABLES (2) ACCESSIBLE – ORCHARD MANOR, ANTIOCH – AMP 3

WHEREAS, it has been found and determined that the bids received and shown on the attached bid tabulation were informally solicited by telephone or in writing from at least three (3) suppliers or in the case of a sole source supplier the requisite certification has been made; and

WHEREAS, it has been determined that the following purchase and contract is in accordance with HUD Regulations; and

WHEREAS, the following contractor is determined not to be on the HUD Debarred Contractors list;

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Housing Authority of the County of Lake, Illinois, that the following bids are approved and the appropriate staff are authorized to issue a purchase order for said equipment, materials, labor and/or services.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>LOCATION</u>	<u>AMOUNT</u>
Uline	Picnic Tables (2) – Accessible	Orchard Manor, Antioch/AMP 3	\$1,461.14

(See Exhibit 28)

After discussion Ms. Martini moved, seconded by Ms. Abernathy to adopt Resolution 2016-73.

Roll Call Vote:

Ayes:Abernathy, Jordan, Martini, Robinson, Rumoro

Nays:None

Absent:Bruno, Valadez

Abstain:None

Motion:.....Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on May 19, 2016.

Ellen Rumoro, Vice Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

Change Order

Operating Fund

1. Resolution 2015-102
Fee Accountant Services – Central Office - \$60,000.00
Hawkins, Ash, Baptie & Company
CO #1: Time Extension Only – 1 Additional Year

After discussion, Ms. Abernathy introduced the following Resolution:

RESOLUTION NO. 2016-74

APPROVAL OF OPERATING FUND CHANGE ORDER

(See Exhibits 29)

After discussion Ms. Abernathy moved, seconded by Ms. Martini to approve the Operating Fund Change Order as presented.

Roll Call Vote:

Ayes:Abernathy, Jordan, Martini, Robinson, Rumoro.

Nays:None

Absent:Bruno, Valadez.

Abstain:None

Motion:Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on May 19, 2016.

Ellen Rumoro, Vice Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

“A Way Out” – Discussion

Commissioner Abernathy explained she attended the Lake County Opioid Initiative meeting today. She and Mr. Northern serve on the committee. Commissioner Abernathy reported on “A Way Out” - a Lake County, Illinois Law Enforcement Assisted Diversion program, designed to fast-track users to substance abuse programs and services. The program will launch on 6/11/16 and will be available 24 hours a day throughout Lake County. It ensures no criminal charges will be sought for those that may be in possession of narcotics or paraphernalia as long as they seek assistance.

Mr. Northern stated he is agreeable to displaying and disseminating their information both in-house, on our website and our social media outlets.

Executive Session – Personnel Matters, Pending & Probable Litigation, Real Estate Transactions

At 1:36 p.m. Ms. Martini moved, seconded by Ms. Abernathy, to go into Executive Session to discuss Personnel Matters, Pending & Probable Litigation, Real Estate Transactions. The Board voted as follows: Ayes: Abernathy, Jordan, Martini, Robinson, Rumoro. Nays: None. Absent and Not Voting: Bruno, Valadez. Motion Carries.

The Board returned to open session at 2:01 p.m. and roll call was taken. Present: Abernathy, Jordan, Martini, Robinson, Rumoro. Absent: Bruno, Valadez.

ADJOURNMENT

There being no further business to come before the Board, Ms. Martini moved, seconded by Ms. Abernathy to adjourn the meeting. The Board voted unanimously in favor of the motion. Motion Carries. Meeting adjourned at 2:02 p.m.

Ellen Rumoro
Vice Chairman

David A. Northern, Sr.
Secretary/Treasurer
Executive Director/Chief Executive Officer