

The Regular Board Meeting of the Commissioners of the Housing Authority of the County of Lake, Illinois, was held January 19, 2017, at the Lake County Housing Authority Central Office, 33928 North US Highway 45, Grayslake, IL 60030.

Present: (Physically present unless noted otherwise.)
Dr. H. Lee Jordan, Jr., Chairman
Dawn Abernathy, Commissioner
Scott Helton, Commissioner
Curtis Robinson, Commissioner

Absent: Patrick Bruno, Commissioner
Sylvia Valadez, Vice Chairman
(Vacant) Commissioner

Others Present: David A. Northern, Sr., Executive Director/CEO
Tiffany A. Gonzalez, Deputy Director
Keon Jackson, Director of Capital Improvements
Ryan Brandes, Modernization Coordinator
Valerie Rogers, Administrative Secretary
Brian Grach, Authority Attorney
Scott Pacholsky, Lake County Deputy Sheriff

ROLL CALL

Noting that a quorum of Commissioners was present, Chairman Jordan called the meeting to order at 5:44 p.m. Roll call was taken and the following Commissioners were present: Abernathy, Helton, Robinson, Jordan. Absent: Bruno, Valadez. One Commissioner position is vacant.

Posting of the agenda complied with the requirements of the Open Meetings Act (5 ILCS 120/2.02(a)). The notice of the date and the agenda were posted prior to 5:30 p.m. on Tuesday, January 17, 2017 at; the Central Office, 33928 North US Highway 45, Grayslake, IL 60030 and on the Lake County Housing Authority website, www.lakecountyha.org.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PUBLIC COMMENT

Chairman Jordan opened the floor for public comment. No one requested to be heard.

MINUTES – 11/17/16 REGULAR MEETING

MINUTES – 11/17/16 EXECUTIVE SESSION – Personnel Issues, Pending & Probable
Litigation, Security Procedures, Real Estate Transaction

MINUTES – 12/15/16 REGULAR MEETING

After discussion, Ms. Abernathy moved, seconded by Mr. Helton, to approve the Minutes of the November 17, 2016 Regular Meeting and Executive Session-Personnel Issues, Pending & Probable Litigation, Real Estate Transactions and the Minutes of the December 15, 2016 Regular Meeting. The Board voted as follows: Ayes: Abernathy, Helton, Robinson, Jordan. Absent and Not Voting: Bruno, Valadez. Motion Carries.

FINANCE REPORT

The Board of Commissioners of Lake County Housing Authority requests that all bills are paid in a manner appropriate to avoid late fees. In addition, to facilitate a smooth, responsible financial operation the Board acknowledges disbursements may be made prior to the regular scheduled monthly Board meeting.

Commissioner Helton conducted a review of the bills and provided a recommendation to the Board. The list of bills and financial report was provided by Director of Finance Khadija Darr.
(See Exhibits 01, 02, 03)

After discussion Mr. Robinson moved, seconded by Ms. Abernathy to approve the List of Bills as presented. The Board voted as follows: Ayes: Abernathy, Helton, Robinson, Jordan. Absent and Not Voting: Bruno, Valadez. Motion Carries.

REPORTS

Without formal action the consensus of the Board was to proceed with the following as reported.

Mr. Northern submitted the following reports:

Public Housing Program,.....	Tiffany A. Gonzalez, Deputy Director (See Exhibit 28)
FUP ¹ , FSS ² , Housing Counseling..... Resident Services	Yolanda Lynn, Director of Voucher Intake (See Exhibit 29)
Housing Choice Voucher Program.....	Corinne Jordan, Director of Voucher Management (See Exhibit 30)
LCHA Rentals, Maintenance,..... Procurement, Capital Improvements	Keon Jackson, Director of Capital Improvements (See Exhibit 31)
Paybacks & Complaints	Renee Prior, Income/Security Investigator (See Exhibit 32)
Human Resources.....	Lefran Elgezdi, Human Resources Manager (See Exhibit 33)
FOIA/OMA ³ , Travel-Training	Valerie Rogers, Executive Secretary/FOIA & OMA (See Exhibit 34)

Other Matters

1. Mr. Northern stated he was privileged to be invited to be the featured speaker for the January 17th meeting of the Lake County Housing Action Coalition. He was asked to focus on the work of the

¹ Family Unification Program

² Family Self-Sufficiency Program

³ Freedom of Information Act. Open Meetings Act.

Housing Authority as well as the efforts on the policy on Source of Income discrimination. The meeting was held at the office of the Affordable Housing Corporation, 1590 S. Milwaukee, Suite 312, Libertyville at 8:30 a.m.

2. On 12/27/16, Betsy Lassar from the Lake County Affordable Housing Coalition/BPI, Amanda Mullins from Lake County Center for Independent Living, Bob Palmer Policy Director for Housing Action Illinois and Mr. Northern attended a meeting with Senator Melinda Bush in regards to the Source of Income amendment to the IL Human Rights Act. They are excited as Senator Bush has agreed to be the chief sponsor on the Source of Income amendment contingent on agreeing on the legislative language. More meetings are in the works to detail the next steps moving forward.
3. On 1/17/17, Mr. Northern attended a community meeting hosted by the Lake County Division of Transportation (LCDOT) to learn more about the Lake County Paratransit Market Study. The county, in conjunction with the Lake County Coordinated Transportation Services Committee (LCCTSC), is conducting this study to evaluate transportation options for county residents and to prepare an implementation plan to improve service. The Paratransit Market Study will review the range of available services, identify gaps in services relative to community needs, and recommend service improvements. (See Exhibit 35)
4. Mr. Northern announced he is honored to have been chosen to receive a “Drum Major” award at the Dr. Martin Luther King Jr. Dreamers Breakfast sponsored by Waukegan Township. This presentation signifies the value and integrity that one exemplifies within the community. The event will be held on Monday, January 16, 2017 from 10:00 a.m. -12:00 p.m., at Lakehurst Banquets, 300 Lakehurst Road, Waukegan, IL. Funds raised will benefit The Staben House and The Eddie Washington Center. (See Exhibit 36)
5. Article 4A-101 of the Illinois Governmental Ethics Act mandates persons appointed to a board or commission of a unit of local government who has authority to authorize the expenditure of public funds shall file verified written statements of economic interest.

This is to remind Commissioners of their obligation to file a Statement of Economic Interest with Lake County. The County Clerk’s office has your LCHA email address for contact regarding this matter so remember to address it in a timely manner.

6. Mr. Northern reported LCHA submitted all required documents for the Housing Counseling financial review. No findings were reported. HUD confirmed the on-site file review is scheduled for March 1, 2017. (See Exhibit 37)
7. Mr. Northern said he is extremely proud to have been asked by PHADA’s⁴ nomination committee to run as PHADA’s Vice President of Housing. He stated it has been rewarding to serve on PHADA’s Stephen J. Bollinger Memorial Scholarship committee over the past years and to be elevated to serve as its Chair for the past two years. He was further honored to serve as a PHADA Trustee from 2013 - 2015.

Founded in 1979, PHADA represents the professional administrators of more than 1,900 housing authorities from all over the United States. PHADA works closely with Members of Congress in efforts to develop sensible and effective public housing statutes, and obtain adequate funding for low-income housing programs. The association also serves as an advocate before the U.S.

⁴ Public Housing Authorities Director’s Association

Department of Housing and Urban Development on a variety of regulations governing public housing nationwide. He said he is grateful and anxious to further our motto, "Service Above All Else."

8. Mr. Northern stated he is equally proud to announce LCHA's Director of Capital Improvements Keon Jackson will be receiving the Most Influential African American of Lake County for Business Leadership at their 20th Annual Celebration Banquet on February 19, 2017 at the Milan Banquet Hall in Waukegan.

The Chicago People's Voice Newspaper is the sponsor of the Most Influential African Americans of Lake County program. The goal of the program is to recognize outstanding leadership in the community for the purpose of modeling good behavior to local youth and encouraging others to magnanimous and good works.

Mr. Northern is delighted to participate in Keon's honor but he also will be recognized for his past awards; 2007 for Business Leadership, 2010 for Leadership, 2012 for Vision and Top Honors in 2015 as The Most Influential African American in Lake County for strong leadership, compassion, and a compassionate attitude towards my fellow man. (See Exhibit 38)

9. Mr. Northern reported the independent financial auditing team concluded their on-site portion on 1/4/17. Although the final report will not be available until May, the exit interview revealed once again, no findings. LCHA has had only 1 minor finding since 2008. One auditor was awestruck by the public housing participant files as they were all-inclusive and well-organized. Something he stated he was not accustomed to.

A few management concerns were discussed in the exit interview that will be addressed directly as we work with the auditors. Mr. Northern conveyed the heartiest of congratulations to our staff in this outstanding achievement. The written report will be forwarded to as soon as it arrives.

10. Mr. Northern provided the Board with reading he I found of interest. It is called a PHA Bill of Rights and was prepared by PHADA. As PHADA explains, "PHADA's Board also felt compelled to publish a "Bill of Rights" to rebalance the housing authority relationship with HUD. The idea was conceived by our members who have grown weary of HUD's continual intrusion into the autonomous operations of individual public housing authorities over the past few years. In the PHA Bill of Rights, we remind readers that housing authorities are independent public entities established under state and local laws. Some in Washington fail to recognize our independent status and that lack of intergovernmental respect sometimes results in fewer people housed and at greater expense than otherwise would happen." (See Exhibit 39)
11. Mr. Northern was invited by Kathleen O'Connor, Libertyville Township Supervisor to attend and provide a presentation of the Lake County Housing Authority at their joint Township Supervisor's meeting. It is to take place on Wednesday, March 15th at noon at Libertyville Township, 359 Merrill Court, Libertyville.
12. Mr. Northern stated the Newsletter for 4th Quarter of 2016 was released in early January and was widely distributed via Constant Contact, our email marketing software. (See Exhibit 40)

OLD BUSINESS

Brookstone and Regency at Cole Park - Update

We are excited to announce that first quarter 2017 will be an eventful one, as we transition from extensive planning to groundbreaking. The groundbreaking ceremony is up-coming and features the many people who have made this great project possible. We look forward to celebrating this momentous occasion with you and will keep you informed of any updates.

Mr. Northern will be attending a meeting in Chicago with the IHDA Board to discuss the project on 1/20/17. The financial closing is set for 2/15/17.

The chart below provides an update of the overall estimated project schedule.

Financial Closing	December 2016
Construction Start	January 2017
Construction Complete	December 2017
Re-Occupancy Start	January 2018
Full Occupancy	June 2018
Stabilization	December 2018

NEW BUSINESS

Reaffirm Interagency Agreement – LCHA & North Chicago Housing Authority – Capital Fund Program Management

Mr. Northern reported the North Chicago Housing Authority lost their Procurement and Capital Fund Program manager. As LCHA supplied management of these programs for them in the past we have offered to do so again only until they secure staff. (See Exhibit 04)

After discussion, Mr. Helton introduced the following Resolution:

(See next page for Resolution.)

RESOLUTION NO. 2017-32

REAFFIRM INTERAGENCY AGREEMENT –

LCHA & NORTH CHICAGO HOUSING AUTHORITY –

CAPITAL FUND PROGRAM MANAGEMENT

After discussion Mr. Helton moved, seconded by Ms. Abernathy to Reaffirm Interagency Agreement-LCHA & North Chicago Housing Authority-Capital Fund Program Management as presented.

(See Exhibit 04)

Roll Call Vote:

Ayes:Abernathy, Helton, Robinson, Jordan

Nays:None

Absent:Bruno, Valadez

Abstain:None

Motion:.....Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on January 19, 2017.

Dr. H. Lee Jordan, Jr., Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

Reaffirm Intergovernmental Agreement - Chicago Housing Authority & The Chicago Metropolitan Agency For Planning - Regional Housing Initiative

Mr. Northern explained, in the Chicago region, a housing and community development-focused firm, Brick Partners, is collaborating with the Chicago Metropolitan Agency for Planning (CMAP), the Illinois Housing Development Authority (IHDA), and 10 metropolitan Chicago public housing authorities (including LCHA), with support and leadership from HUD, to develop and operate the Regional Housing Initiative (RHI)

RHI is a small, systemic, and potentially scalable “work around” of a very specific set of programs and policies that contribute inadvertently to regional inequities. A flexible and regional pool of resources working across the many traditional public housing authority (PHA) and municipal jurisdictions in the Chicago region, RHI increases quality rental housing in neighborhoods with good jobs, schools, and transit access and provides more housing options to households on Housing Choice Voucher (HCV) waiting lists.

Since 2002, the public housing authorities participating in RHI have pooled a portion of their available rental assistance vouchers to provide long-term support for the rehabilitation or construction of multifamily, affordable rental homes in opportunity communities across the region. That means RHI can adapt to the changing housing market and economic climate more flexibly than current federal funding

flows permit. For example, despite the growing need for affordable housing in the suburbs, the Chicago and Cook County Housing Authorities receive higher levels of voucher subsidies than the suburban housing authorities. By allowing eight housing authorities to pool their resources, RHI created a mechanism through which a suburban housing development can receive subsidies even if the local housing authority lacks resources. (For more information see Exhibit 05.)

As subsidy for RHI has been dissolving, the Chicago Housing Authority was kind enough to provide funding to operate RHI in FY 2017. CMAP and the CHA have entered into the official intergovernmental agreement (IGA) regarding this funding. As part of that agreement, CHA has asked that the executive director for each PHA sign an acknowledgement of the funding agreement.

After discussion, Mr. Helton introduced the following Resolution:

(See next page for Resolution.)

RESOLUTION NO. 2017-33

REAFFIRM INTERGOVERNMENTAL AGREEMENT – CHICAGO HOUSING AUTHORITY

& THE CHICAGO METROPOLITAN AGENCY FOR PLANNING –

REGIONAL HOUSING INITIATIVE

After discussion Mr. Helton moved, seconded by Ms. Abernathy to Reaffirm Intergovernmental Agreement - Chicago Housing Authority & The Chicago Metropolitan Agency For Planning - Regional Housing Initiative as presented.

(See Exhibit 06)

Roll Call Vote:

Ayes:Abernathy, Helton, Robinson, Jordan

Nays:None

Absent:Bruno, Valadez

Abstain:None

Motion:.....Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on January 19, 2017.

Dr. H. Lee Jordan, Jr., Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

Authorization to Destroy Executive Session Recordings Prior To July 1, 2015

On 1/28/16 by Resolution 2016-91 the Board approved the destruction of Executive Session Recordings prior to 1/1/2015 and upheld the provision for a semi-annual review of Executive Session Recordings further eligible for destruction in accordance with the Open Meetings Act.

Six (6) additional audio recordings are now eligible and recommended for destruction.

After discussion, Ms. Abernathy introduced the following Resolution:

(See next page for Resolution.)

RESOLUTION NO. 2017-34

AUTHORIZATION TO DESTROY EXECUTIVE SESSION AUDIO RECORDINGS

PRIOR TO 7/1/2015 IN ACCORDANCE WITH THE OPEN MEETINGS ACT

WHEREAS, the Illinois Open Meetings Act provides for Executive Sessions from time to time; and

WHEREAS, per 5 ILCS 120 Open Meetings Act, Section 2.06 (a), a verbatim audio or video recording is required for all closed sessions; and

WHEREAS, per 5 ILCS 120 Open Meetings Act, Section 2.06 (c) the verbatim record may be destroyed without notification to or the approval of a records commission or the State Archivist under the Local Records Act or the State Records Act; and

WHEREAS, the Executive Session Audio Recordings prior to July 1, 2015 have been retained for at least 18 months after the making of the recording; and

WHEREAS, the written Minutes of the Executive Sessions prior to July 1, 2015 have been approved by a majority of a quorum of the Board of Commissioners; and

WHEREAS, the adoption of this Resolution signifies the authorization of destruction by the entity which held the meeting; and

WHEREAS, this Resolution has been voted upon in an open, public forum;

NOW THEREFORE, BE IT RESOLVED that all Executive Session Audio Verbatim Recordings prior to July 1, 2015 will be erased or destroyed; and

BE IT FURTHER RESOLVED, the Board of Commissioners will review qualifying Executive Session Audio Recordings forward on a semi-annual basis.

After discussion Ms. Abernathy moved, seconded by Mr. Robinson to adopt Resolution 2017-34.

Roll Call Vote:

Ayes:Abernathy, Helton, Robinson, Jordan.

Nays:None

Absent:Bruno, Valadez

Abstain:None

Motion:.....Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on January 19, 2017.

Dr. H. Lee Jordan, Jr., Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

Resolution Regarding Travel, Meal and Lodging Expenses - Discussion

Attorney Grach led a discussion on compliance with Public Act 099-0604, *Local Government Travel Expense Control Act* (See Exhibit 08) with the intent to develop a policy for consideration of approval at the February 2017 Board meeting.

Bids

With the exception of Operating Fund Item 10, all bids and the change order were finalized for the 12/15/16 Board meeting. At that time, Mr. Northern explained all proposed awards were the low bidder. As the absence of a quorum on 12/15/17 prevented formal action being taken, the Board's considered reaffirmation of these bids and change order. Operating Fund Item 10 is new to this list.

Capital Fund – Rescind

1. Reaffirm Rescind Resolution 2017-26
Flooring Replacement – Common Areas – Shiloh Towers, Zion – AMP 2
Awarded on 11/17/16 to Meyers Builders - \$14,500.00
Contractor has conflict of interest.

After discussion, Mr. Robinson introduced the following Resolution:

(See next page for Resolution.)

RESOLUTION 2017-35
RESCINDING BID AWARD
(CAPITAL FUND)
FORMAL BID AWARD FOR PURCHASE OF
EQUIPMENT, MATERIALS, LABOR AND/OR SERVICES
FLOORING REPLACEMENT SHILOH TOWERS AMP 2

RESOLUTION 2017-26

WHEREAS, at the Authority's Regular Board Meeting on November 17, 2016 a bid for FLOORING REPLACEMENT SHILOH TOWERS AMP 2 was awarded by Resolution 2017-26 to Meyers Builders for property in AMPS 2 in the amount of \$14,500.00; and

WHEREAS, to date no contract has been executed and no work has begun; and

WHEREAS, Meyers Builders has been determined to have an apparent conflict of interest with LCHA that was identified after award; and

WHEREAS, a letter of official notice of withdrawal of project award will be mailed to Meyers Builders;

NOW, THEREFORE, BE IT RESOLVED, that the bid award made at the November 17, 2016 Regular Board Meeting by Resolution 2017-26 be and is hereby rescinded.

After discussion Mr. Robinson moved, seconded by Ms. Abernathy to adopt Resolution 2017-35.

Roll Call Vote:

Ayes:Abernathy, Helton, Robinson, Jordan.

Nays:None

Absent:Bruno, Valadez

Abstain:None

Motion:.....Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on January 19, 2017.

Dr. H. Lee Jordan, Jr., Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

Capital Fund

1. Reaffirm Unit Turnaround – 516 Hawley, Grayslake – AMP 4

After discussion, Mr. Robinson introduced the following Resolution:

(See next page for Resolution.)

RESOLUTION NO. 2017-36

(CAPITAL FUND)

INFORMAL BID AWARD FOR PURCHASE OF

EQUIPMENT, MATERIALS, LABOR AND/OR SERVICES

UNIT TURNAROUND – 516 HAWLEY, GRAYSLAKE – AMP 4

WHEREAS, it has been found and determined that the bids received and shown on the attached bid tabulation were informally solicited by telephone or in writing from at least three (3) suppliers or in the case of a sole source supplier the requisite certification has been made; and

WHEREAS, it has been determined that the following purchase and contract is in accordance with HUD Regulations; and

WHEREAS, the following contractor is determined not to be on the HUD Debarred Contractors list;

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Housing Authority of the County of Lake, Illinois, that the following bid is approved and the appropriate staff are authorized to issue purchase orders for said materials, labor and/or service.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>LOCATION</u>	<u>AMOUNT</u>
J & J Property Investments, LLC	Unit Turnaround	516 Hawley, Grayslake/AMP 4	Not To Exceed \$11,070.00

(See Exhibit 11)

After discussion Mr. Robinson moved, seconded by Ms. Abernathy to adopt Resolution 2017-36.

Roll Call Vote:

Ayes:Abernathy, Helton, Robinson, Jordan.

Nays:None

Absent:Bruno, Valadez

Abstain:None

Motion:.....Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on January 19, 2017.

Dr. H. Lee Jordan, Jr., Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

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2. Reaffirm Flooring Replacement – Common Areas – Shiloh Towers – AMP 2

After discussion, Mr. Robinson introduced the following Resolution:

(See next page for Resolution.)

RESOLUTION NO. 2017-37

(CAPITAL FUND)

INFORMAL BID AWARD FOR PURCHASE OF

EQUIPMENT, MATERIALS, LABOR AND/OR SERVICES

FLOORING REPLACEMENT – COMMON AREAS – SHILOH TOWERS – AMP 2

WHEREAS, it has been found and determined that the bids received and shown on the attached bid tabulation were informally solicited by telephone or in writing from at least three (3) suppliers or in the case of a sole source supplier the requisite certification has been made; and

WHEREAS, it has been determined that the following purchase and contract is in accordance with HUD Regulations; and

WHEREAS, the following contractor is determined not to be on the HUD Debarred Contractors list;

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Housing Authority of the County of Lake, Illinois, that the following bid is approved and the appropriate staff are authorized to issue purchase orders for said materials, labor and/or service.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>LOCATION</u>	<u>AMOUNT</u>
J & J Property Investments	Flooring Replacement	Common Areas, Shiloh Towers, Zion/AMP 2	Not To Exceed \$17,380.00

(See Exhibit 12)

After discussion Mr. Robinson moved, seconded by Ms. Abernathy to adopt Resolution 2017-37.

Roll Call Vote:

Ayes:Abernathy, Helton, Robinson, Jordan.

Nays:None

Absent:Bruno, Valadez

Abstain:None

Motion:.....Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on January 19, 2017.

Dr. H. Lee Jordan, Jr., Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

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3. Reaffirm Unit Turnaround – 12766 W. Nemesis, Waukegan – AMP 4

After discussion, Mr. Robinson introduced the following Resolution:

(See next page for Resolution.)

RESOLUTION NO. 2017-38

(CAPITAL FUND)

INFORMAL BID AWARD FOR PURCHASE OF

EQUIPMENT, MATERIALS, LABOR AND/OR SERVICES

UNIT TURNAROUND – 12766 W. NEMESIS, WAUKEGAN – AMP 4

WHEREAS, it has been found and determined that the bids received and shown on the attached bid tabulation were informally solicited by telephone or in writing from at least three (3) suppliers or in the case of a sole source supplier the requisite certification has been made; and

WHEREAS, it has been determined that the following purchase and contract is in accordance with HUD Regulations; and

WHEREAS, the following contractor is determined not to be on the HUD Debarred Contractors list;

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Housing Authority of the County of Lake, Illinois, that the following bid is approved and the appropriate staff are authorized to issue purchase orders for said materials, labor and/or service.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>LOCATION</u>	<u>AMOUNT</u>
J & J Property Investments, LLC	Unit Turnaround	12766 W. Nemesis, Waukegan/AMP 4	Not To Exceed \$33,290.00

(See Exhibit 13)

After discussion Mr. Robinson moved, seconded by Ms. Abernathy to adopt Resolution 2017-38.

Roll Call Vote:

Ayes:Abernathy, Helton, Robinson, Jordan.

Nays:None

Absent:Bruno, Valadez

Abstain:None

Motion:.....Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on January 19, 2017.

Dr. H. Lee Jordan, Jr., Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

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4. Reaffirm Unit Turnaround – 38386 N. Wilson, Beach Park – AMP 4

After discussion, Mr. Robinson introduced the following Resolution:

(See next page for Resolution.)

RESOLUTION NO. 2017-39

(CAPITAL FUND)

INFORMAL BID AWARD FOR PURCHASE OF

EQUIPMENT, MATERIALS, LABOR AND/OR SERVICES

UNIT TURNAROUND – 38386 N. WILSON, BEACH PARK – AMP 4

WHEREAS, it has been found and determined that the bids received and shown on the attached bid tabulation were informally solicited by telephone or in writing from at least three (3) suppliers or in the case of a sole source supplier the requisite certification has been made; and

WHEREAS, it has been determined that the following purchase and contract is in accordance with HUD Regulations; and

WHEREAS, the following contractor is determined not to be on the HUD Debarred Contractors list;

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Housing Authority of the County of Lake, Illinois, that the following bid is approved and the appropriate staff are authorized to issue purchase orders for said materials, labor and/or service.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>LOCATION</u>	<u>AMOUNT</u>
Chaser Construction	Unit Turnaround	38386 N. Wilson, Beach Park/AMP 4	Not To Exceed \$9,090.00

(See Exhibit 14)

After discussion Mr. Robinson moved, seconded by Ms. Abernathy to adopt Resolution 2017-39.

Roll Call Vote:

Ayes:Abernathy, Helton, Robinson, Jordan.

Nays:None

Absent:Bruno, Valadez

Abstain:None

Motion:.....Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on January 19, 2017.

Dr. H. Lee Jordan, Jr., Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

LCHA Rentals

1. Reaffirm Unit Turnaround 1310 Pine Grove, Round Lake Beach

After discussion, Mr. Robinson introduced the following Resolution:

(See next page for Resolution.)

RESOLUTION NO. 2017-40

(LCHA RENTALS)

INFORMAL BID AWARD FOR PURCHASES OF

EQUIPMENT, MATERIALS, LABOR AND/OR SERVICES

UNIT TURNAROUND – 1310 PINE GROVE, ROUND LAKE BEACH

WHEREAS, it has been found and determined that the bids received and shown on the attached bid tabulation were informally solicited by telephone or in writing from at least three (3) suppliers or in the case of a sole source supplier the requisite certification has been made; and

WHEREAS, it has been determined that the following purchase and contract is in accordance with HUD Regulations; and

WHEREAS, the following contractor is determined not to be on the HUD Debarred Contractors list;

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Housing Authority of the County of Lake, Illinois, that the following bids are approved and the appropriate staff are authorized to issue a purchase order for said equipment, materials, labor and/or services.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>LOCATION</u>	<u>AMOUNT</u>
Dean Investments	Unit Turnaround	1310 Pine Grove, Round Lake Beach	Not To Exceed \$8,320.00

(See Exhibit 15)

After discussion Mr. Robinson moved, seconded by Ms. Abernathy to adopt Resolution 2017-40.

Roll Call Vote:

Ayes:Abernathy, Helton, Robinson, Jordan.

Nays:None

Absent:Bruno, Valadez

Abstain:None

Motion:.....Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on January 19, 2017.

Dr. H. Lee Jordan, Jr., Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

Operating Fund – Rescind

1. Reaffirm Rescind Resolution 2016-124
Exterior Building Entry Signs – AMPs 2, 3 and 4
Awarded on 9/15/16 to Fast Signs Gurnee - \$46,902.86
Contractor will not execute contract at bid quote.

After discussion, Mr. Robinson introduced the following Resolution:

(See next page for Resolution.)

RESOLUTION 2017-41
RESCINDING BID AWARD
(OPERATION FUND)
FORMAL BID AWARD FOR PURCHASE OF
EQUIPMENT, MATERIALS, LABOR AND/OR SERVICES
EXTERIOR BUILDING ENTRY SIGNS – AMPS 2, 3 & 4
RESOLUTION 2016-124

WHEREAS, at the Authority’s Regular Board Meeting on September 15, 2016 a bid for EXTERIOR BUILDING ENTRY SIGNS was awarded by Resolution 2016-124 to Fast Signs Gurnee for property in AMPS 2, 3 & 4 in the amount of \$46,902.86; and

WHEREAS, to date no contract has been executed and no work has begun; and

WHEREAS, Fast Signs Gurnee have sent revised quotes for consideration after award; and

WHEREAS, a letter of official notice of breach of project award will be mailed to Fast Signs Gurnee;

NOW, THEREFORE, BE IT RESOLVED, that the bid award made at the September 15, 2016 Regular Board Meeting by Resolution 2016-124 be and is hereby rescinded.

After discussion Mr. Robinson moved, seconded by Ms. Abernathy to adopt Resolution 2017-41.

Roll Call Vote:

Ayes:Abernathy, Helton, Robinson, Jordan.
Nays:None
Absent:Bruno, Valadez
Abstain:None
Motion:.....Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on January 19, 2017.

Dr. H. Lee Jordan, Jr., Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

Operating Fund

1. Reaffirm Exterior Building Entry Signs – AMPs 2, 3 and 4

After discussion, Mr. Robinson introduced the following Resolution:

(See next page for Resolution.)

RESOLUTION NO. 2017-42

(OPERATING)

INFORMAL BID AWARD FOR PURCHASES OF

EQUIPMENT, MATERIALS, LABOR AND/OR SERVICES

EXTERIOR BUILDING ENTRY SIGNS – AMPS 2, 3 & 4

WHEREAS, it has been found and determined that the bids received and shown on the attached bid tabulation were informally solicited by telephone or in writing from at least three (3) suppliers or in the case of a sole source supplier the requisite certification has been made; and

WHEREAS, it has been determined that the following purchase and contract is in accordance with HUD Regulations; and

WHEREAS, the following contractor is determined not to be on the HUD Debarred Contractors list;

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Housing Authority of the County of Lake, Illinois, that the following bids are approved and the appropriate staff are authorized to issue a purchase order for said equipment, materials, labor and/or services.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>LOCATION</u>	<u>AMOUNT</u>
Sign*A*Rama	Exterior Building Entry Signs	AMPs 2, 3, 4	\$59,364.00

(See Exhibit 17)

After discussion Mr. Robinson moved, seconded by Ms. Abernathy to adopt Resolution 2017-42.

Roll Call Vote:

Ayes:Abernathy, Helton, Robinson, Jordan.

Nays:None

Absent:Bruno, Valadez

Abstain:None

Motion:.....Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on January 19, 2017.

Dr. H. Lee Jordan, Jr., Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

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2. Reaffirm Bathroom Remodel – 207 Dundee Street, Barrington – AMP 5

After discussion, Mr. Robinson introduced the following Resolution:

(See next page for Resolution.)

RESOLUTION NO. 2017-43

(OPERATING)

INFORMAL BID AWARD FOR PURCHASES OF

BATHROOM REMODEL – 207 DUNDEE STREET, BARRINGTON – AMP 5

WHEREAS, it has been found and determined that the bids received and shown on the attached bid tabulation were informally solicited by telephone or in writing from at least three (3) suppliers or in the case of a sole source supplier the requisite certification has been made; and

WHEREAS, it has been determined that the following purchase and contract is in accordance with HUD Regulations; and

WHEREAS, the following contractor is determined not to be on the HUD Debarred Contractors list;

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Housing Authority of the County of Lake, Illinois, that the following bids are approved and the appropriate staff are authorized to issue a purchase order for said equipment, materials, labor and/or services.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>LOCATION</u>	<u>AMOUNT</u>
J & J Property Investments, LLC	Bathroom Remodel	207 Dundee Street, Barrington/AMP 5	Not To Exceed \$7,260.00

(See Exhibit 18)

After discussion Mr. Robinson moved, seconded by Ms. Abernathy to adopt Resolution 2017-43.

Roll Call Vote:

Ayes:Abernathy, Helton, Robinson, Jordan.
Nays:None
Absent:Bruno, Valadez
Abstain:None
Motion:.....Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on January 19, 2017.

Dr. H. Lee Jordan, Jr., Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

3. Reaffirm Bathroom Remodel – 28618 Fox River Drive, Barrington – AMP 5

After discussion, Mr. Robinson introduced the following Resolution:

RESOLUTION NO. 2017-44

(OPERATING)

INFORMAL BID AWARD FOR PURCHASES OF

BATHROOM REMODEL – 28618 FOX RIVER DRIVE, BARRINGTON – AMP 5

WHEREAS, it has been found and determined that the bids received and shown on the attached bid tabulation were informally solicited by telephone or in writing from at least three (3) suppliers or in the case of a sole source supplier the requisite certification has been made; and

WHEREAS, it has been determined that the following purchase and contract is in accordance with HUD Regulations; and

WHEREAS, the following contractor is determined not to be on the HUD Debarred Contractors list;

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Housing Authority of the County of Lake, Illinois, that the following bids are approved and the appropriate staff are authorized to issue a purchase order for said equipment, materials, labor and/or services.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>LOCATION</u>	<u>AMOUNT</u>
J & J Property Investments, LLC	Bathroom Remodel	28618 Fox River Drive, Barrington/AMP 5	Not To Exceed \$7,260.00

(See next page for Resolution.)

(See Exhibit 19)

After discussion Mr. Robinson moved, seconded by Ms. Abernathy to adopt Resolution 2017-44.

Roll Call Vote:

Ayes:Abernathy, Helton, Robinson, Jordan.

Nays:None

Absent:Bruno, Valadez

Abstain:None

Motion:.....Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on January 19, 2017.

Dr. H. Lee Jordan, Jr., Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

4. Reaffirm Central Office Remodeling – FSS/HCV

After discussion, Mr. Robinson introduced the following Resolution:

(See next page for Resolution.)

RESOLUTION NO. 2017-45

(OPERATING)

INFORMAL BID AWARD FOR PURCHASES OF

CENTRAL OFFICE REMODELING - HCV

WHEREAS, it has been found and determined that the bids received and shown on the attached bid tabulation were informally solicited by telephone or in writing from at least three (3) suppliers or in the case of a sole source supplier the requisite certification has been made; and

WHEREAS, it has been determined that the following purchase and contract is in accordance with HUD Regulations; and

WHEREAS, the following contractor is determined not to be on the HUD Debarred Contractors list;

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Housing Authority of the County of Lake, Illinois, that the following bids are approved and the appropriate staff are authorized to issue a purchase order for said equipment, materials, labor and/or services.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>LOCATION</u>	<u>AMOUNT</u>
Bee Liner Lean	Central Office Remodel for FSS	Central Office, Grayslake/HCV	Not To Exceed \$14,850.00

(See Exhibit 20)

After discussion Mr. Robinson moved, seconded by Ms. Abernathy to adopt Resolution 2017-45.

Roll Call Vote:

Ayes:Abernathy, Helton, Robinson, Jordan.
Nays:None
Absent:Bruno, Valadez
Abstain:None
Motion:.....Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on January 19, 2017.

Dr. H. Lee Jordan, Jr., Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

5. Reaffirm Vent & HVAC Cleaning – Shiloh Towers – AMP 2

After discussion, Mr. Robinson introduced the following Resolution:

(See next page for Resolution.)

RESOLUTION NO. 2017-46

(OPERATING)

INFORMAL BID AWARD FOR PURCHASES OF

VENT & HVAC CLEANING – SHILOH TOWERS – AMP 2

WHEREAS, it has been found and determined that the bids received and shown on the attached bid tabulation were informally solicited by telephone or in writing from at least three (3) suppliers or in the case of a sole source supplier the requisite certification has been made; and

WHEREAS, it has been determined that the following purchase and contract is in accordance with HUD Regulations; and

WHEREAS, the following contractor is determined not to be on the HUD Debarred Contractors list;

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Housing Authority of the County of Lake, Illinois, that the following bids are approved and the appropriate staff are authorized to issue a purchase order for said equipment, materials, labor and/or services.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>LOCATION</u>	<u>AMOUNT</u>
ServoPro Libertyville	HVAC & Vent Cleaning	Shiloh Towers, 1525 27 th Street, Zion/AMP 2	\$11,275.72

(See Exhibit 21)

After discussion Mr. Robinson moved, seconded by Ms. Abernathy to adopt Resolution 2017-46.

Roll Call Vote:

Ayes:Abernathy, Helton, Robinson, Jordan.
Nays:None
Absent:Bruno, Valadez
Abstain:None
Motion:.....Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on January 19, 2017.

Dr. H. Lee Jordan, Jr., Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

6. Reaffirm Boiler Replacement – Shiloh Towers – AMP 2

After discussion, Mr. Robinson introduced the following Resolution:

(See next page for Resolution.)

RESOLUTION NO. 2017-47

(OPERATING)

INFORMAL BID AWARD FOR PURCHASES OF

BOILER REPLACEMENT – SHILOH TOWERS – AMP 2

WHEREAS, it has been found and determined that the bids received and shown on the attached bid tabulation were informally solicited by telephone or in writing from at least three (3) suppliers or in the case of a sole source supplier the requisite certification has been made; and

WHEREAS, it has been determined that the following purchase and contract is in accordance with HUD Regulations; and

WHEREAS, the following contractor is determined not to be on the HUD Debarred Contractors list;

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Housing Authority of the County of Lake, Illinois, that the following bids are approved and the appropriate staff are authorized to issue a purchase order for said equipment, materials, labor and/or services.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>LOCATION</u>	<u>AMOUNT</u>
Bee Liner Lean	Boiler Replacement	Shiloh Towers, 1525 27 th Street, Zion/AMP 2	\$93,445.00

(See Exhibit 22)

After discussion Mr. Robinson moved, seconded by Ms. Abernathy to adopt Resolution 2017-47.

Roll Call Vote:

Ayes:Abernathy, Helton, Robinson, Jordan.
Nays:None
Absent:Bruno, Valadez
Abstain:None
Motion:.....Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on January 19, 2017.

Dr. H. Lee Jordan, Jr., Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

7. Reaffirm Unit Turnaround – 34425 N. Almond Road, Unit B115, Gurnee – AMP 2

After discussion, Mr. Robinson introduced the following Resolution:

(See next page for Resolution.)

RESOLUTION NO. 2017-48

(OPERATING)

INFORMAL BID AWARD FOR PURCHASES OF

UNIT TURNAROUND – 34425 N. ALMOND ROAD, UNIT B115, GURNEE – AMP 2

WHEREAS, it has been found and determined that the bids received and shown on the attached bid tabulation were informally solicited by telephone or in writing from at least three (3) suppliers or in the case of a sole source supplier the requisite certification has been made; and

WHEREAS, it has been determined that the following purchase and contract is in accordance with HUD Regulations; and

WHEREAS, the following contractor is determined not to be on the HUD Debarred Contractors list;

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Housing Authority of the County of Lake, Illinois, that the following bids are approved and the appropriate staff are authorized to issue a purchase order for said equipment, materials, labor and/or services.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>LOCATION</u>	<u>AMOUNT</u>
Bee Liner Lean	Unit Turnaround	34425 N. Almond Road, Unit B115, Gurnee/AMP 2	\$28,050.00

(See Exhibit 23)

After discussion Mr. Robinson moved, seconded by Ms. Abernathy to adopt Resolution 2017-48.

Roll Call Vote:

Ayes:Abernathy, Helton, Robinson, Jordan.
Nays:None
Absent:Bruno, Valadez
Abstain:None
Motion:.....Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on January 19, 2017.

Dr. H. Lee Jordan, Jr., Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

8. Reaffirm Pest Control Services – Central Office & All AMPs

After discussion, Mr. Robinson introduced the following Resolution:

(See next page for Resolution.)

RESOLUTION NO. 2017-49

(OPERATING)

INFORMAL BID AWARD FOR PURCHASES OF

PEST CONTROL SERVICES – AGENCY WIDE

WHEREAS, it has been found and determined that the bids received and shown on the attached bid tabulation were informally solicited by telephone or in writing from at least three (3) suppliers or in the case of a sole source supplier the requisite certification has been made; and

WHEREAS, it has been determined that the following purchase and contract is in accordance with HUD Regulations; and

WHEREAS, the following contractor is determined not to be on the HUD Debarred Contractors list;

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Housing Authority of the County of Lake, Illinois, that the following bids are approved and the appropriate staff are authorized to issue a purchase order for said equipment, materials, labor and/or services.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>LOCATION</u>	<u>AMOUNT</u>
Aerex	Pest Control Services-1 Year	Agency Wide	\$7,190.00

(See Exhibit 24)

After discussion Mr. Robinson moved, seconded by Ms. Abernathy to adopt Resolution 2017-49.

Roll Call Vote:

Ayes:Abernathy, Helton, Robinson, Jordan.

Nays:None

Absent:Bruno, Valadez

Abstain:None

Motion:Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on January 19, 2017.

Dr. H. Lee Jordan, Jr., Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

9. Reaffirm Elevator Contractor – Agency Wide

After discussion, Mr. Robinson introduced the following Resolution:

(See next page for Resolution.)

RESOLUTION NO. 2017-50

(OPERATING)

INFORMAL BID AWARD FOR PURCHASES OF

ELEVATOR SERVICE CONTRACTOR – CENTRAL OFFICE, AMPS 2 & 3

WHEREAS, it has been found and determined that the bids received and shown on the attached bid tabulation were informally solicited by telephone or in writing from at least three (3) suppliers or in the case of a sole source supplier the requisite certification has been made; and

WHEREAS, it has been determined that the following purchase and contract is in accordance with HUD Regulations; and

WHEREAS, the following contractor is determined not to be on the HUD Debarred Contractors list;

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Housing Authority of the County of Lake, Illinois, that the following bids are approved and the appropriate staff are authorized to issue a purchase order for said equipment, materials, labor and/or services.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>LOCATION</u>	<u>AMOUNT</u>
Kone Inc.	Elevator Service-Annual	CO, AMPS 2 & 3	\$22,848.00

(See Exhibit 25)

After discussion Mr. Robinson moved, seconded by Ms. Abernathy to adopt Resolution 2017-50.

Roll Call Vote:

Ayes:Abernathy, Helton, Robinson, Jordan.

Nays:None

Absent:Bruno, Valadez

Abstain:None

Motion:Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on January 19, 2017.

Dr. H. Lee Jordan, Jr., Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

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10. Unit Turnaround – 41535 Mill Creek Road, Wadsworth – AMP 4

After discussion, Mr. Robinson introduced the following Resolution:

(See next page for Resolution.)

RESOLUTION NO. 2017-51

(OPERATING)

INFORMAL BID AWARD FOR PURCHASES OF

UNIT TURNAROUND – 41535 MILL CREEK ROAD, WADSWORTH – AMP 4

WHEREAS, it has been found and determined that the bids received and shown on the attached bid tabulation were informally solicited by telephone or in writing from at least three (3) suppliers or in the case of a sole source supplier the requisite certification has been made; and

WHEREAS, it has been determined that the following purchase and contract is in accordance with HUD Regulations; and

WHEREAS, the following contractor is determined not to be on the HUD Debarred Contractors list;

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Housing Authority of the County of Lake, Illinois, that the following bids are approved and the appropriate staff are authorized to issue a purchase order for said equipment, materials, labor and/or services.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>LOCATION</u>	<u>AMOUNT</u>
J & J Property Investments, LLC	Unit Turnaround	41535 Mill Creek Road, Wadsworth/AMP 4	Not To Exceed \$8,539.00

(See Exhibit 26)

After discussion Mr. Robinson moved, seconded by Ms. Abernathy to adopt Resolution 2017-51.

Roll Call Vote:

Ayes:Abernathy, Helton, Robinson, Jordan.
Nays:None
Absent:Bruno, Valadez
Abstain:None
Motion:.....Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on January 19, 2017.

Dr. H. Lee Jordan, Jr., Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

Change Order

Capital Fund

1. Resolution 2017-09 Approved 10/20/16
Unit Turnaround – 12305 Bonnie Brook, Beach Park – AMP 4
J & J Property Investments, LLC
Reaffirm CO #1: Additional Work Identified During Demo – Add \$4,410.00

After discussion, Mr. Robinson introduced the following Resolution:

RESOLUTION NO. 2017-52

APPROVAL OF CAPITAL FUND CHANGE ORDER

(See Exhibit 27)

After discussion Mr. Robinson moved, seconded by Ms. Abernathy to approve the Capital Fund Change Order as presented.

Roll Call Vote:

Ayes:Abernathy, Helton, Robinson, Jordan

Nays:None

Absent:Bruno, Valadez

Abstain:None

Motion:Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on January 19, 2017.

Dr. H. Lee Jordan, Jr., Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

Discussion Items

This segment provided for discussion items as introduced by Commissioners. Attorney Grach suggested the title for this segment be changed to reflect Commissioner initiating discussion only. From this point forward will be listed as, “Commissioner Roundtable Discussion.”

Commissioner Abernathy inquired as to the progress on investigating software for agenda management for the Board. Several companies have been contacted with annual licensing pricing between \$3,000 - \$10,000. As a new IT service has just been brought on board, it is hoped to discuss alternatives or options from their perspective.

Executive Session – Personnel Matters, Pending & Probable Litigation, Real Estate Transactions

At 6:39 p.m. Mr. Robinson moved, seconded by Ms. Abernathy, to go into Executive Session to discuss Personnel Matters, Pending & Probable Litigation, Real Estate Transactions. The Board voted as follows: Ayes: Abernathy, Helton, Robinson, Jordan. Nays: None. Absent and Not Voting: Bruno, Valadez. Motion Carries.

The Board returned to open session at 7:10 p.m. and roll call was taken. Present: Abernathy, Helton, Robinson, Jordan. Absent: Bruno, Valadez.

Semi-Annual Review of Executive Session Minutes

In accordance with the Open Meetings Act the Executive Session Minutes must be reviewed semi-annually for release to the public. There have been five (5) executive sessions dealing with personnel matters, pending or probable litigation or real estate transactions. All are recommended to remain closed to the public.

After discussion, Mr. Helton introduced the following Resolution:

(See next page for Resolution.)

RESOLUTION NO. 2017-53

SEMI-ANNUAL REVIEW OF EXECUTIVE SESSION MINUTES

WHEREAS, the Illinois Open Meetings Act provides for Executive Sessions from time to time; and

WHEREAS, the Act requires a periodic review of Executive Session Minutes to determine whether or not such Minutes may be available for public inspection; and

WHEREAS, the Board of Commissioners has reviewed Executive Session Minutes from the Executive Sessions held on:

- July 5, 2016.....Personnel Matters, Pending or Probable Litigation and Real Estate Transactions;
- August 18, 2016.....Personnel Matters, Pending or Probable Litigation and Real Estate Transactions;
- September 15, 2016Personnel Matters, Pending or Probable Litigation and Real Estate Transactions;
- October 20, 2016.....Personnel Matters, Pending or Probable Litigation and Real Estate Transactions;
- November 17, 2016.....Personnel Matters, Pending or Probable Litigation and Real Estate Transactions; and

NOW, THEREFORE, BE IT RESOLVED that since all five (5) sessions were devoted to Personnel Issues, Pending or Probable Litigation and Real Estate Transactions, none of the sessions are determined to be available for public inspection.

After discussion Mr. Helton moved, seconded by Ms. Abernathy to adopt Resolution 2017-53.

Roll Call Vote:

Ayes:Abernathy, Helton, Robinson, Jordan.

Nays:None

Absent:Bruno, Valadez

Abstain:None

Motion:.....Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on January 19, 2017.

Dr. H. Lee Jordan, Jr., Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

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ADJOURNMENT

There being no further business to come before the Board, Ms. Abernathy moved, seconded by Mr. Helton to adjourn the meeting. The Board voted unanimously in favor of the motion. Motion Carries. Meeting adjourned at 7:12 p.m.

Dr. H. Lee Jordan, Jr., Chairman

David A. Northern, Sr.
Secretary/Treasurer
Executive Director/Chief Executive Officer