

The Regular Board Meeting of the Commissioners of the Housing Authority of the County of Lake, Illinois, was held November 19, 2015, at Orchard Manor, Community Room, 465 Orchard Street, Antioch, IL 60002.

Present: (Physically present unless noted otherwise.)
Patrick Bruno, Chairman
Ellen Rumoro, Vice Chairman
Dawn Abernathy, Commissioner
H. Lee Jordan, Jr., Commissioner
Judy Martini, Commissioner
Curtis Robinson, Commissioner
Sylvia Valadez, Commissioner

Absent: None

Others Present: David A. Northern, Sr., Executive Director/CEO
Tiffany A. Gonzalez, Deputy Director
Khadija Darr, Interim Director of Finance
Joyce Mason, Human Resources & Public Relations Manager
Valerie Rogers, Administrative Secretary
Brian Grach, Authority Attorney
Cindi Herrera, Cindi Herrera & Associates, Consultant
Jack Johnson, Lake County Deputy Sheriff

ROLL CALL

Noting that a quorum of Commissioners was present, Chairman Bruno called the meeting to order at 12:31 p.m. Roll call was taken and the following Commissioners were present: Abernathy, Jordan, Martini, Robinson, Rumoro, Valadez, Bruno.

Posting of the agenda complied with the requirements of the Open Meetings Act (5 ILCS 120/2.02(a)). The agenda was posted prior to 12:30 p.m. on Tuesday, November 17, 2015 at; the Central Office, 33928 North US Highway 45, Grayslake, IL 60030, at Orchard Manor, 465 Orchard Street, Antioch, IL 60002 and on the Lake County Housing Authority website, www.lakecountyha.org.

PUBLIC COMMENT – (First of Two)

Chairman Bruno opened the floor for public comment. No one requested to be heard.

OLD BUSINESS

Marion Jones

All abatement work is complete and all buildings, concrete slabs, and roadways have been removed. The underground utilities have been removed.

LCHA is working with a local contractor and YouthBuild for final site stabilization and with a local contractor to reclaim some of the materials for use in the new development.

LCHA met with the city of North Chicago to discuss water retention issues and final site layout.

LCHA remains committed to meeting our goals to include MBE and WBE companies and Section 3 qualified individuals in this project. Section 3 staff have been heavily involved in the project to date.

LCHA staff continues to check in with relocated residents to ensure their smooth adjustment in their new homes and reaches out to local supportive agencies to help allocate services when needed.

This chart provides an update of the overall estimated project schedule.

HUD Approval	March 2014
Relocation Start	June 2014
Relocation Complete	September 2014
Demolition Start	March 2015
Demolition Complete	November 2015
Construction Start	May 2016
Construction Complete	May 2017
Re-Occupancy/Full Occupancy	December 2017
Note: Estimated timeline – changes may occur.	

Consultant Cindi Herrera provided a presentation on the Marion Jones project. She covered the historical and financial background and the redevelopment plans including the mixed finance partnerships and the proposed master site plan. She displayed the multi-family and senior exterior and interior building amenities along with the 220-unit mix. She explained the redevelopment financing, the projected budget and detailed LCHA's investment. She emphasized the positive return on LCHA's investment and the resulting product makes it a positive venture for the housing authority.

(See Exhibit 16)

PUBLIC COMMENT – (Second of Two)

Chairman Bruno, with the Board's approval, opened the floor for public comment. Several anonymous members of the audience voiced comment. Comment included:

- Appreciated opportunity to meet Board
- Replacement of carpet in Orchard Manor units
- Return of pet deposit if pet dies
- Tenant activities within building
- Smoking violators at Orchard Manor

Chairman Bruno and Executive Director/CEO David A. Northern, Sr. thanked the audience for their participation.

MINUTES – 10/22/15 REGULAR MEETING

MINUTES - 10/22/15 EXECUTIVE SESSION – Personnel Issues,

Pending & Probable Litigation, Real Estate Transactions

After discussion, Ms. Martini moved, seconded by Pastor Jordan, to approve the minutes of the 10/22/15 Regular Meeting and Executive Session-Personnel Issues, Pending & Probable Litigation, Real Estate Transactions. The Board voted unanimously in favor of the motion. Motion Carries.

FINANCE CHAIRMAN'S REPORT

After discussion Mr. Robinson moved, seconded by Pastor Jordan to approve the List of Bills as presented. (See Exhibits 01, 02)

The Board voted as follows: Ayes: Abernathy, Jordan, Martini, Robinson, Rumoro, Valadez, Bruno. Nays: None. Absent and Not Voting: None. Motion Carries.

REPORTS

Without formal action the consensus of the Board was to proceed with the following as reported.

Mr. Northern submitted the following reports:

Public Housing Program, Resident Services

By Deputy Director, Tiffany A. Gonzalez. (See Exhibit 03)

Financials

By Interim Director of Finance, Khadija Darr. (See Exhibit 04)

FUP, FSS, Housing Counseling

By Director of Housing Choice Voucher Intake, Yolanda Lynn. (See Exhibit 05)

Housing Choice Voucher Program

By Director of Voucher Management, Corinne Jordan. (See Exhibit 06)

LCHA Rentals, Maintenance, Procurement, Capital Improvements

By Director of Capital Improvements, Keon Jackson. (See Exhibit 07)

Paybacks & Complaints

By Income/Security Investigator, Renee Prior. (See Exhibit 08)

Human Resources & Public Relations Manager

By Human Resources & Public Relations Manager, Joyce Mason (See Exhibit 09)

FOIA, OMA, Staff Training

By Administrative Secretary, FOIA & OMA Officer, Valerie Rogers. (See Exhibit 10)

Other Matters

1. The 11/19/15 Board meeting was held at Orchard Manor, 465 Orchard, Antioch, IL. The Board was given a brief presentation by the Property Manager Tommye Sardin and was able to tour a unit prior to the meeting.

2. Mr. Northern stated HUD approved our PHA Plan for FY 2016. The paragraph highlighted is a grim reminder that our Capital Fund Program dollars for 2014 that has not yet been released due to the stale-mate with the county over the environmental review agreement. (See Exhibit 11)
3. Mr. Northern extended a cordial invitation to the Board to join staff at the 2015 Senior Holiday Feast to be held at State Bank of the Lakes in Grayslake on 11/25/15. He said program participants and staff alike eagerly anticipate this celebration of the seasons and truly hope the Board will share in the festivities. Notify Valerie Rogers, 847-223-1170 ext. 263 or vrogers@lakecountyha.org to confirm your attendance. (See Exhibit 12)
4. Mr. Northern explained REAC¹ had completed their inspections of all AMPs and the outward reports were good. As part of HUD's quality control on their REAC inspectors and in conjunction with our noticeable decrease in violations, HUD asked us to submit a written accounting of any repairs and/or modernization projects that may have taken place since the last REAC inspection on 4 February 2015. We complied. (See Exhibit 13)

Mr. Northern said AMP 3's rating went from 70 last year to 99 and AMP 2's rating went from 74 last year to 97. He noted we have not yet heard the scores for AMPs 4 & 5.

5. Mr. Northern reported the FSS team organized a graduation ceremony on 11/5/15 to celebrate the accomplishments of their most recent graduates. Mr. Northern was honored to participate and found it to be very rewarding and truly an inspiration for moving forward. (See Exhibit 14)
6. Mr. Northern attended the NAACP of Lake County 49th Freedom Fund and Image Awards Banquet on 11/13/15. The guest speaker was Karen Jordan, the award winning anchor of ABC 7 News. The celebration honored individuals whose commitment to service and collaborative work with the NAACP in the Lake County community excelled. (See Exhibit 15)
7. On 11/19/15 Mr. Northern had the privilege of presenting Lake County Housing Authority to Antonio Riley. Mr. Riley is HUD's Regional Administrator for six Midwestern States including Illinois, Indiana, Ohio, Michigan, Wisconsin and Minnesota. I joined Mr. Riley in attendance at a cooperative meeting regarding veterans housing issues held at the VA.
8. Mr. Northern reported he and Pastor Jordan distributed 12 turkeys & fixings to LCHA participant families. The turkeys were provided by the Greater Faith Church-Baptist of Waukegan.
9. Mr. Northern provided all Board members with a copy of PHADA's booklet, Preserving Public Housing. He reminded the Board he is a Trustee on PHADA's Board as well as the Chairman for the Stephen J. Bollinger Memorial Scholarship committee. He said the publication by PHADA provides insight and guidelines for preserving affordable housing.
10. Mr. Northern announced the September 2014 *Employee of the Month*, Sue Givens, Verification Specialist in the Housing Choice Voucher program. Sue received a commemorative certificate, T-shirt, pin and \$25.00 gift certificate.

¹ Real Estate Assessment Center. Their mission is to provide accurate, timely and reliable information assessing the condition of HUD's portfolio.

OLD BUSINESS

Memorandum of Understanding - LCHA & Lake County, IL - Environmental Reviews

Mr. Northern stated this item was listed on the agenda for Board's consideration on 8/20/15. The agreement was not ready at that time and therefore, not considered.

After a lengthy and arduous arbitration, LCHA has abandoned the quest to achieve an agreement with the county for environmental review services. We have petitioned HUD, and they have agreed to conduct the required review. We are therefore, removing this item from further agendas.

NEW BUSINESS

Approval of the 2016 Schedule of Regular Meetings of the Board of Commissioners

Mr. Northern presented the schedule of the Regular Board meetings of the Board of Commissioners for 2016. The Board will continue to conduct one meeting per quarter at different LCHA off-site properties. The January 2016 Board meeting has been scheduled later to be able to bring the Board the preliminary findings of the annual financial audit. The July 2016 Board meeting is earlier in order to meet HUD reporting guidelines for our PHA plan.

After discussion, Ms. Rumoro introduced the following Resolution:

(See next page for Resolution.)

RESOLUTION NO. 2016-12

APPROVAL OF THE 2016 SCHEDULE OF REGULAR MEETINGS

OF THE BOARD OF COMMISSIONERS

After discussion Ms. Rumoro moved, seconded by Mr. Robinson to approve the 2016 Schedule of Regular Meetings of the Board of Commissioners as presented.

(See Exhibit 17

Roll Call Vote:

Ayes:..... Abernathy, Jordan, Martini, Robinson, Rumoro, Valadez, Bruno

Nays:..... None

Absent:..... None

Abstain:..... None

Motion: Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on November 19, 2015.

Patrick Bruno, Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

Authorization to Submit SEMAP Certification

Mr. Northern explained the Section Eight Management Assessment Program (SEMAP) measures the performance of the public housing agencies (PHAs) that administer the Housing Choice Voucher program in 14 key areas.

He stated the required self-audit has been completed by Corinne Jordan, Director of Voucher Management. We anticipate we will remain as a *High Performer*.

After discussion, Ms. Valadez introduced the following Resolution:

(See next page for Resolution.)

RESOLUTION NO. 2016-13

AUTHORIZATION TO SUBMIT SEMAP CERTIFICATION

WHEREAS, the Authority is required to submit its Section 8 Management Assessment Program (SEMAP) Certification to HUD within 60 days of the end of the fiscal year; and

WHEREAS, staff and Commissioners have reviewed the attached Certification for Fiscal Year 2015 and believe to the best of their knowledge all responses thereon to be true and accurate;

NOW, THEREFORE, BE IT RESOLVED that the attached Certification be and is hereby approved; and

BE IT FURTHER RESOLVED that, pursuant to HUD instructions, the Executive Director or his designee is authorized and directed to sign and electronically submit the Certification.

(See Exhibits 18, 19)

After discussion Ms. Valadez moved, seconded by Ms. Rumoro to adopt Resolution 2016-13.

Roll Call Vote:

Ayes:Abernathy, Jordan, Martini, Robinson, Rumoro, Valadez, Bruno.

Nays:None

Absent:None

Abstain:None

Motion:Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on November 19, 2015.

Patrick Bruno, Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

Bids

Operating Fund

1. Unit Turnaround & ADA Compliant – 34425 N. Almond Road, Unit A103H, Gurnee-AMP 2

After discussion, Ms. Martini introduced the following Resolution:

(See next page for Resolution.)

RESOLUTION NO. 2016-14

(OPERATING)

INFORMAL BID AWARD FOR PURCHASES OF

EQUIPMENT, MATERIALS, LABOR AND/OR SERVICES

UNIT TURNAROUND & ADA COMPLIANT

34425 N. ALMOND ROAD, UNIT A103H, GURNEE – AMP 2

WHEREAS, it has been found and determined that the bids received and shown on the attached bid tabulation were informally solicited by telephone or in writing from at least three (3) suppliers or in the case of a sole source supplier the requisite certification has been made; and

WHEREAS, it has been determined that the following purchase and contract is in accordance with HUD Regulations; and

WHEREAS, the following contractor is determined not to be on the HUD Debarred Contractors list;

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Housing Authority of the County of Lake, Illinois, that the following bids are approved and the appropriate staff are authorized to issue a purchase order for said equipment, materials, labor and/or services.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>LOCATION</u>	<u>AMOUNT</u>
J & J Property Investments, LLC	Unit Turnaround & ADA Compliant	34425 N. Almond Rd., Unit A103H, Gurnee/AMP 2	Not To Exceed \$45,100.00

(See Exhibit 20)

After discussion Ms. Martini moved, seconded by Mr. Robinson to adopt Resolution 2016-14.

Roll Call Vote:

Ayes:Abernathy, Jordan, Martini, Robinson, Rumoro, Valadez, Bruno.

Nays:None

Absent:None

Abstain:None

Motion:Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on November 19, 2015.

Patrick Bruno, Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

2. Unit Turnaround & ADA Compliant – 42 Hawley, Unit A102H, Grayslake – AMP 2

After discussion, Ms. Martini introduced the following Resolution:

(See next page for Resolution.)

RESOLUTION NO. 2016-15
(OPERATING)
INFORMAL BID AWARD FOR PURCHASES OF
EQUIPMENT, MATERIALS, LABOR AND/OR SERVICES
UNIT TURNAROUND & ADA COMPLIANT
42 HAWLEY, UNIT A102H, GRAYSLAKE – AMP 2

WHEREAS, it has been found and determined that the bids received and shown on the attached bid tabulation were informally solicited by telephone or in writing from at least three (3) suppliers or in the case of a sole source supplier the requisite certification has been made; and

WHEREAS, it has been determined that the following purchase and contract is in accordance with HUD Regulations; and

WHEREAS, the following contractor is determined not to be on the HUD Debarred Contractors list;

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Housing Authority of the County of Lake, Illinois, that the following bids are approved and the appropriate staff are authorized to issue a purchase order for said equipment, materials, labor and/or services.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>LOCATION</u>	<u>AMOUNT</u>
Bee Liner Lean Services	Unit Turnaround & ADA Compliant	42 Hawley, Unit A102H, Grayslake/AMP 2	Not To Exceed \$27,351.50

(See Exhibit 21)

After discussion Ms. Martini moved, seconded by Mr. Robinson to adopt Resolution 2016-15.

Roll Call Vote:

Ayes:Abernathy, Jordan, Martini, Robinson, Rumoro, Valadez, Bruno.

Nays:None

Absent:None

Abstain:None

Motion:.....Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on November 19, 2015.

Patrick Bruno, Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

3. Unit Turnaround & ADA Compliant – 730 Golfview, Unit 014, Round Lake Beach-AMP 3

After discussion, Ms. Martini introduced the following Resolution:

(See next page for Resolution.)

RESOLUTION NO. 2016-16
(OPERATING)
INFORMAL BID AWARD FOR PURCHASES OF
EQUIPMENT, MATERIALS, LABOR AND/OR SERVICES
UNIT TURNAROUND & ADA COMPLIANT
730 GOLFVIEW, UNIT 104, ROUND LAKE BEACH – AMP 3

WHEREAS, it has been found and determined that the bids received and shown on the attached bid tabulation were informally solicited by telephone or in writing from at least three (3) suppliers or in the case of a sole source supplier the requisite certification has been made; and

WHEREAS, it has been determined that the following purchase and contract is in accordance with HUD Regulations; and

WHEREAS, the following contractor is determined not to be on the HUD Debarred Contractors list;

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Housing Authority of the County of Lake, Illinois, that the following bids are approved and the appropriate staff are authorized to issue a purchase order for said equipment, materials, labor and/or services.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>LOCATION</u>	<u>AMOUNT</u>
J & J Property Investments, LLC	Unit Turnaround & ADA Compliant	730 Golfview, Unit 104 Round Lake Beach/AMP 3	Not To Exceed \$32,780.00

(See Exhibit 22)

After discussion Ms. Martini moved, seconded by Mr. Robinson to adopt Resolution 2016-16.

Roll Call Vote:

Ayes:Abernathy, Jordan, Martini, Robinson, Rumoro, Valadez, Bruno.

Nays:None

Absent:None

Abstain:None

Motion:.....Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on November 19, 2015.

Patrick Bruno, Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

4. Unit Turnaround & ADA Compliant – 465 Orchard, Unit 102, Antioch – AMP 3

After discussion, Ms. Martini introduced the following Resolution:

(See next page for Resolution.)

RESOLUTION NO. 2016-17
(OPERATING)
INFORMAL BID AWARD FOR PURCHASES OF
EQUIPMENT, MATERIALS, LABOR AND/OR SERVICES
UNIT TURNAROUND & ADA COMPLIANT
465 ORCHARD, UNIT 102, ANTIOCH – AMP 3

WHEREAS, it has been found and determined that the bids received and shown on the attached bid tabulation were informally solicited by telephone or in writing from at least three (3) suppliers or in the case of a sole source supplier the requisite certification has been made; and

WHEREAS, it has been determined that the following purchase and contract is in accordance with HUD Regulations; and

WHEREAS, the following contractor is determined not to be on the HUD Debarred Contractors list;

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Housing Authority of the County of Lake, Illinois, that the following bids are approved and the appropriate staff are authorized to issue a purchase order for said equipment, materials, labor and/or services.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>LOCATION</u>	<u>AMOUNT</u>
J & J Property Investments, LLC	Unit Turnaround & ADA Compliant	465 Orchard, Unit 102, Antioch/AMP 3	Not To Exceed \$12,650.00

(See Exhibit 23)

After discussion Ms. Martini moved, seconded by Mr. Robinson to adopt Resolution 2016-17.

Roll Call Vote:

Ayes:Abernathy, Jordan, Martini, Robinson, Rumoro, Valadez, Bruno.

Nays:None

Absent:None

Abstain:None

Motion:.....Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on November 19, 2015.

Patrick Bruno, Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

5. Unit Turnaround & ADA Compliant – 34471 Almond Road, Unit A, Gurnee – AMP 4

After discussion, Ms. Martini introduced the following Resolution:

(See next page for Resolution.)

RESOLUTION NO. 2016-18
(OPERATING)
INFORMAL BID AWARD FOR PURCHASES OF
EQUIPMENT, MATERIALS, LABOR AND/OR SERVICES
UNIT TURNAROUND & ADA COMPLIANT
34471 ALMOND ROAD, UNIT A, GURNEE – AMP 4

WHEREAS, it has been found and determined that the bids received and shown on the attached bid tabulation were informally solicited by telephone or in writing from at least three (3) suppliers or in the case of a sole source supplier the requisite certification has been made; and

WHEREAS, it has been determined that the following purchase and contract is in accordance with HUD Regulations; and

WHEREAS, the following contractor is determined not to be on the HUD Debarred Contractors list;

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Housing Authority of the County of Lake, Illinois, that the following bids are approved and the appropriate staff are authorized to issue a purchase order for said equipment, materials, labor and/or services.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>LOCATION</u>	<u>AMOUNT</u>
Bee Liner Lean Services	Unit Turnaround & ADA Compliant	34471 Almond Road, Unit A, Gurnee/AMP 4	Not To Exceed \$35,475.00

(See Exhibit 24)

After discussion Ms. Martini moved, seconded by Mr. Robinson to adopt Resolution 2016-18.

Roll Call Vote:

Ayes:Abernathy, Jordan, Martini, Robinson, Rumoro, Valadez, Bruno.

Nays:None

Absent:None

Abstain:None

Motion:.....Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on November 19, 2015.

Patrick Bruno, Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

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6. Unit Turnaround & ADA Compliant – 34483 Almond Road, Unit A, Gurnee – AMP 4

After discussion, Ms. Martini introduced the following Resolution:

(See next page for Resolution.)

RESOLUTION NO. 2016-19
(OPERATING)
INFORMAL BID AWARD FOR PURCHASES OF
EQUIPMENT, MATERIALS, LABOR AND/OR SERVICES
UNIT TURNAROUND & ADA COMPLIANT
34483 ALMOND ROAD, UNIT A, GURNEE – AMP 4

WHEREAS, it has been found and determined that the bids received and shown on the attached bid tabulation were informally solicited by telephone or in writing from at least three (3) suppliers or in the case of a sole source supplier the requisite certification has been made; and

WHEREAS, it has been determined that the following purchase and contract is in accordance with HUD Regulations; and

WHEREAS, the following contractor is determined not to be on the HUD Debarred Contractors list;

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Housing Authority of the County of Lake, Illinois, that the following bids are approved and the appropriate staff are authorized to issue a purchase order for said equipment, materials, labor and/or services.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>LOCATION</u>	<u>AMOUNT</u>
J & J Property Investments, LLC	Unit Turnaround & ADA Compliant	34483 Almond Road, Unit A, Gurnee/AMP 4	Not To Exceed \$47,300.00

(See Exhibit 25)

After discussion Ms. Martini moved, seconded by Mr. Robinson to adopt Resolution 2016-19.

Roll Call Vote:

Ayes:Abernathy, Jordan, Martini, Robinson, Rumoro, Valadez, Bruno.

Nays:None

Absent:None

Abstain:None

Motion:.....Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on November 19, 2015.

Patrick Bruno, Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

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7. Unit Turnaround – 15852 W. Pope, Prairie View – AMP 4

After discussion, Ms. Martini introduced the following Resolution:

(See next page for Resolution.)

RESOLUTION NO. 2016-20

(OPERATING)

INFORMAL BID AWARD FOR PURCHASES OF

EQUIPMENT, MATERIALS, LABOR AND/OR SERVICES

UNIT TURNAROUND – 15852 W. POPE, PRAIRIE VIEW - AMP 4

WHEREAS, it has been found and determined that the bids received and shown on the attached bid tabulation were informally solicited by telephone or in writing from at least three (3) suppliers or in the case of a sole source supplier the requisite certification has been made; and

WHEREAS, it has been determined that the following purchase and contract is in accordance with HUD Regulations; and

WHEREAS, the following contractor is determined not to be on the HUD Debarred Contractors list;

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Housing Authority of the County of Lake, Illinois, that the following bids are approved and the appropriate staff are authorized to issue a purchase order for said equipment, materials, labor and/or services.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>LOCATION</u>	<u>AMOUNT</u>
NuCon	Unit Turnaround	15852 W. Pope, Prairie View/AMP 4	Not To Exceed \$54,065.00

(See Exhibit 26)

After discussion Ms. Martini moved, seconded by Mr. Robinson to adopt Resolution 2016-20.

Roll Call Vote:

Ayes:Abernathy, Jordan, Martini, Robinson, Rumoro, Valadez, Bruno.

Nays:None

Absent:None

Abstain:None

Motion:.....Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on November 19, 2015.

Patrick Bruno, Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

8. Vehicle Purchase – AMP 2

After discussion, Ms. Martini introduced the following Resolution:

(See next page for Resolution.)

RESOLUTION NO. 2016-21

(OPERATING)

INFORMAL BID AWARD FOR PURCHASES OF

EQUIPMENT, MATERIALS, LABOR AND/OR SERVICES

2016 TRANSIT VAN – MAINTENANCE – AMP-2

WHEREAS, it has been found and determined that the bids received and shown on the attached bid tabulation were informally solicited by telephone or in writing from at least three (3) suppliers or in the case of a sole source supplier the requisite certification has been made; and

WHEREAS, it has been determined that the following purchase and contract is in accordance with HUD Regulations; and

WHEREAS, the following contractor is determined not to be on the HUD Debarred Contractors list;

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Housing Authority of the County of Lake, Illinois, that the following bids are approved and the appropriate staff are authorized to issue a purchase order for said equipment, materials, labor and/or services.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>LOCATION</u>	<u>AMOUNT</u>
Buss Ford	2016 Transit Van	Maintenance/AMP 2	\$28,898.00

(See Exhibit 27)

After discussion Ms. Martini moved, seconded by Ms. Abernathy to adopt Resolution 2016-21.

Roll Call Vote:

Ayes:Abernathy, Jordan, Martini, Robinson, Rumoro, Valadez, Bruno.

Nays:None

Absent:None

Abstain:None

Motion:.....Carries

Adopted and passed by the Board of Commissioners of the Housing Authority of the County of Lake, Illinois on November 19, 2015.

Patrick Bruno, Chairman

David A. Northern, Sr.
Secretary/Treasurer, Executive Director/CEO

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Executive Session – Personnel Matters, Pending & Probable Litigation, Real Estate Transactions

At 2:02 p.m. Mr. Robinson moved, seconded by Pastor Jordan, to go into Executive Session to discuss Personnel Matters, Pending & Probable Litigation, Real Estate Transactions. The Board voted as follows: Ayes: Abernathy, Jordan, Martini, Robinson, Rumoro, Valadez, Bruno. Nays: None. Absent and Not Voting: None. Motion Carries.

The Board returned to open session at 2:39 p.m. and roll call was taken. Present: Abernathy, Jordan, Martini, Robinson, Rumoro, Valadez, Bruno. Absent: None.

ADJOURNMENT

There being no further business to come before the Board, Ms. Rumoro moved, seconded by Pastor Jordan to adjourn the meeting. The Board voted unanimously in favor of the motion. Motion Carries. Meeting adjourned at 2:40 p.m.

Patrick Bruno, Chairman

David A. Northern, Sr.
Secretary/Treasurer
Executive Director/Chief Executive Officer